

UNITED STATES MARINE CORPS

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AND

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I MEFO 5320.6B MCIWEST-MCB CAMPEN GrA/PERS

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I MARINE EXPEDITIONARY FORCE/MARINE CORPS INSTALLATION WEST MARINE CORPS BASE, CAMP PENDLETON JOINT ORDER 5320.6B

From: Commanding General, I Marine Expeditionary Force

Commanding General, Marine Corps Installations West-

Marine Corps Base, Camp Pendleton

To: Distribution List

Subj: FLEET ASSISTANCE PROGRAM PROCEDURES MANUAL (SHORT TITLE:

FAPPROMAN)

Ref: (a) MCO 1000.8

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(h) MCO P5800.16A Ch 1-7

(i) MCO P3040.4E

(i) MCO 6100.3 Ch 2

(k) BO 3040.2F

Encl: (1) Marine Corps Base Camp Pendleton Fleet Assistance Program Requirements

- (2) Marine Corps Air Station Camp Pendleton Fleet Assistance Program Requirements
- (3) Legal Services Support Section-West Fleet Assistance Program Requirements
- (4) Fleet Assistance Program Billet Prerequisites
- (5) Fleet Assistance Program Billet Position Description Example
- (6) Medical Screening Letter for Arms, Ammunition, and Explosives
- (7) Personnel Screening Form for Arms, Ammunition, and Explosives
- (8) Fleet Assistance Program Screening Checklist

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

- 1. $\underline{\text{Situation}}$. To promulgate policy and instructions pertaining to the joint Fleet Assistance Program (FAP) in consonance with the references.
- 2. Cancellation. I MEF/MCIWEST-MCB CAMPENO 5320.6A.
- 3. <u>Mission</u>. This Order provides policy for the preparation, approval, and assignment of military members to the FAP.

4. Execution

a. Commanders Intent and Concept of Operations

- (1) Commanders Intent. To establish a program of mutual agreement whereby I Marine Expeditionary Force (I MEF) commands agree to provide personnel on a temporary basis to Camp Pendleton Installation commands for the purpose of providing personnel augmentation to Marine Corps Installations West-Marine Corps Base, Camp Pendleton (MCIWEST-MCB CAMPEN) and Marine Corps Air Station Camp Pendleton (MCAS CamPen) organizations to compensate for the workload associated with supporting I MEF units, its family members, and retired population.
- (2) <u>Concept of Operations</u>. The FAP will be a coordinated effort between Camp Pendleton Installation commanders and the I MEF Commander and its subordinate units. Available personnel will be sent in a FAP status from I MEF commands to the installation unit in order to provide support to requirements identified in enclosure (2).
- b. <u>Subordinate Element Missions</u>. Comply with the intent of the references and contents of this Order.
- c. <u>Coordinating Instructions</u>. This Order has been coordinated between MCIWEST-MCB CAMPEN, I MEF, and MCAS CamPen.
- 5. Administration and Logistics. Directives issued by these Headquarters are published and distributed electronically.

6. Command and Signal

- a. <u>Command</u>. This Order may be applicable to all MCIWEST-MCB CAMPEN or I MEF commands, organizations, units and activities located aboard Camp Pendleton.
 - b. Signal. This Order is effective the date signed.

PATRICK A. GRAMUGLIA

Chief of Staff

Marine Corps Installations West-Marine Corps Base, Camp Pendleton M. L. JONES Chief of Staff

I Marine Expeditionary Force

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Chapter 1

Policies and Procedures

1. Program Concept

- a. <u>Purpose</u>. The Fleet Assistance Program (FAP) is a formalization of procedures whereby I Marine Expeditionary Force (I MEF) units agree to provide personnel on a temporary basis to support Camp Pendleton Installation commands providing personnel augmentation to compensate for the increased workload generated by the presence of I MEF units while in garrison, in accordance with reference (a).
- b. <u>Span of Support</u>. Support provided by I MEF units is both direct and indirect. FAP billets cover a wide area of Camp Pendleton Installation activities. See enclosures (1) through (4) for a listing of Camp Pendleton Installation activities supported with FAP personnel.
- c. Categories (CAT) of FAP. The FAP is intended to achieve maximum utilization of personnel and provide enhanced training opportunities for I MEF Marines whose Military Occupational Specialty (MOS) could be put to better use in garrison situations by the host commander. To facilitate accomplishment of this objective, FAP billets will be categorized as follows:
- (1) <u>CAT I</u>. Billet requires specific MOS skill set. Operational and training opportunities for individual MOS skill maintenance and improvements are found predominantly at the installation command, with only limited opportunities at the tenant command. I MEF units should support these identified FAP requirements to 100 percent of their assigned onboard strength in that MOS. Marines assigned in this CAT will remain in a FAP status for the duration of their tour as prescribed in enclosure (1). Postal Clerks (Primary Military Occupational Specialty 0161) assigned to the Combat Logistics Battalions (CLB) will remain in a FAP status until D-120. Upon completion of the CLB deployment, the Postal Clerk will return from FAP to the installation commander.
- (2) <u>CAT II</u>. Billet requires designated MOS skill set. Operational and training opportunities for the individual MOS skill maintenance and improvements are equally available at both the installation and the tenant command. I MEF units should support these designated FAP requirements to 100 percent fill,

unless staffing shortages, in designated MOSs, preclude filling all CAT II FAP billets from I MEF units. In such cases, FAP Coordinators from I MEF and Camp Pendleton Installation commands will ensure highest priority FAP billets remain filled. Marines assigned in this CAT will remain in a FAP status for the designated period as prescribed in enclosure (2).

- (3) <u>CAT III</u>. Billet does not require a specific MOS skill set. I MEF units should support these FAP requirements to 100 percent fill, unless specifically agreed upon, in writing, by I MEF and Camp Pendleton Installation commands on the critical overall staffing shortages within I MEF units. FAP Coordinators from I MEF and Camp Pendleton Installations will ensure highest priority FAP billets remain filled. Marines assigned in this CAT will remain in a FAP status for the designated period as prescribed in enclosure (3).
- 2. <u>Scope</u>. The scope of this Order encompasses specific policy and procedures for screening, assignment, administrative management, accountability, and relief of personnel provided by I MEF units to Camp Pendleton Installation commands.

3. Policy

- a. <u>Mission Priority</u>. The FAP does not alter the mission and functions of either the I MEF units or Camp Pendleton Installation commands.
- Readiness Consideration. Combat readiness and efficiency of the furnishing I MEF units are of primary importance and should be considered when validating and coordinating FAP issues. Parent commands must understand the relationship of the FAP as it relates to the support of their Marines, their family members, retirees, contractors and the local community. Severe reductions in FAP manning could have a diminished effect on support to I MEF commands. If FAP vacancies occur, the respective installation FAP Coordinator, in conjunction with the cognizant staff office(s), will determine the commensurate reduction in services/support to be provided and then notify the I MEF Assistant Chief of Staff (AC/S), G-1. The respective installation FAP Coordinator will screen all billet assignments on all FAP personnel and coordinate with the I MEF FAP Coordinator on sourcing issues. Sourcing determination/resolution will be the responsibility of the I MEF AC/S, G-1. An annual FAP review will be initiated jointly by the I MEF AC/S, G-1; the MCIWEST-MCB CAMPEN AC/S, G-1 and Commanding Officer (CO), Headquarters and Headquarters Squadron

(HQHQRON), Marine Corps Air Station, Camp Pendleton (MCAS CamPen) every January. The FAP review will include I MEF Major Subordinate Commands (MSC) representation. Revalidation of all authorized FAP billets and requests for changes (increases/decreases) will be considered at that time.

- c. Recall. Personnel provided to Camp Pendleton Installations, via the FAP, will remain an integral part of their primary unit and will be available for recall if deployment is ordered at the major command level or higher, i.e. 1st Marine Division (1st MarDiv) or Marine Corps Forces Pacific or Headquarters Marine Corps (HQMC). "Deployment" in this sense, does not include unit training or field exercises away from Marine Corps Base, Camp Pendleton, except as part of a readiness evaluation exercise.
- (1) Mobilization. In the event of actual mobilization of I MEF, all FAP personnel will be returned to their parent command on a timed phased basis as developed by the I MEF AC/S G-1 to meet the requirements of a wartime scenario. The I MEF AC/S G-1 will coordinate the FAP recall with the respective installations' staff. Personnel recalled and deployed under these circumstances will be terminated from their FAP unless otherwise requested by their parent command via I MEF G-1 FAP Coordinator. Terminations contested by the respective installation or I MEF FAP Coordinator will be adjudicated by I MEF AC/S G-1, MCIWEST-MCB CAMPEN AC/S G-1, and CO HQHQRON MCAS CamPen. If the issue cannot be resolved at that level, it will be presented to the respective Chiefs of Staff/CO MCAS CamPen for determination.
- (2) <u>Legal Services Support Section-West (LSSS-W)</u>. Due to the potential disruption of attorney-client relationships, the Officer in Charge of LSSS-W, MCIWEST-MCB CAMPEN will determine which legal service support Marine(s), either FAP or permanent personnel, will fill deploying Marine Air Ground Task Force requirements.

d. FAP Termination Procedures

(1) A Marine having completed their prescribed FAP tour assignment, with a replacement on board that has completed any billet required training, will be returned to their parent command. The FAP installations' command will have the Marine follow their standard check-out procedures.

- (2) Requests to terminate the FAP status on groups of personnel due to a unit deployment should be worked between the FAP Commander and the deploying unit Commander. Should issues arise between the FAP Commander and unit Commander, the issue will be addressed using their chain of command. Every effort will be made to resolve sourcing issues at the lowest level. Should an issue of this type escalate beyond the local commander level, an operational mission impact statement should be provided by the FAP Commander assessing the risk associated with the loss of personnel. The MSC Commander will assess risk and mitigate at their level. If steps to mitigate do not reduce risk, the I MEF Commander will make a final determination. Actions required to begin or mitigate FAP personnel movement or resolution will be executed via naval message traffic to the appropriate commander's organization.
- e. <u>Staff Cognizance</u>. The respective installations' FAP coordinators maintain overall staff cognizance of the FAP and validate billet requirements. The FAP Coordinator is responsible for the day-to-day administration of the program.

4. Procedures and Information

- a. <u>Establishing Requirements</u>. Prior to requesting personnel assistance from I MEF, the following procedures will be followed:
- (1) MCIWEST-MCB CAMPEN organization(s) located aboard Camp Pendleton Installation commands will determine the type and degree of support required by I MEF units. A request for personnel support will be submitted to the Camp Pendleton Installation FAP Coordinator for consideration. The request will contain a cover letter justifying the requirement and will include a detailed position description as shown in enclosure (6).
- (2) The respective installation will review the request and analyze the information to validate the support. Once validated, Camp Pendleton Installation commands will submit personnel requirements to I MEF for consideration and agreement.
- (3) Upon reaching an acceptable agreement with I MEF, the respective installation commander will notify the Commandant of the Marine Corps (CMC) of the change(s) to the supporting installation organization(s) Table of Organization and Equipment (TO&E) in accordance with reference (b).

- (4) If all concur with the submitted change (new requirement), a sourcing solution will be provided to support the new requirement that allows I MEF sufficient time to source. The respective installation will monitor TO&E change request submission and notify I MEF of the results once finalized by CMC. If CMC denies the request, the requirement will be reviewed and revalidated.
- b. <u>Determining Supportability</u>. Requirements which cannot be supported will be negotiated between the AC/S G-1 I MEF and the respective Camp Pendleton Installation commands representative.

c. Maintaining Billet Fill

- (1) The number of supporting billets designated to be filled by I MEF personnel, as approved by the CMC, and as reflected in enclosure (2), should be manned to 100 percent. The number of billets will be reduced proportionately upon permanent departure of I MEF elements. When a major unit deploys and retains a rear element, FAP personnel are still required by a supportable level of the rear element. This manual is not intended to preclude any other cooperative arrangement made between I MEF and the installation. The I MEF G-1 FAP Coordinator may have to temporarily redistribute FAP Billet Identification Codes (BICs) in order to provide the installation commander an appropriate level of FAP personnel.
- (2) The MSC will make every effort to source a billet for the time allotted. Standard rotations are conducted per the billet length. Specific billets, such as Military Police and Volunteer Income Tax Assistance, can rotate in bulk due to the quantity and training requirements involved with their billet description. Prior to rotation, communication with I MEF and Camp Pendleton Installation FAP Coordinators is required.
- d. Dispensation of Fill Requirements. Distribution of I MEF personnel support requirements are listed in enclosure (2). Distribution of personnel support requirements is subject to change based upon availability of assignable personnel resident in the respective I MEF units. FAP manning percentages will fluctuate based on I MEF operational tempo, and available personnel; however, the primary objective is for every billet on the current FAP Agreement to be manned. Fair share distribution is agreed upon during the annual FAP Conference Review and the I MEF G-1 is responsible for fair share distribution of FAP billets within its MSCs. MSCs that later determine an inability

to provide FAP support will communicate with the I MEF G-1 for redistribution of FAP billets within I MEF, if warranted. Redistribution will be coordinated and approved by the I MEF AC/S G-1.

- e. Fair Share Distribution. During the agreed upon period of the FAP, or during the annual FAP Conference Review, the I MEF G-1 is responsible for fair share distribution of FAP billets within its MSCs. MSCs that later determine an inability to provide FAP support will communicate with I MEF G-1 for redistribution of FAP billets within I MEF, if warranted. Upon any redistribution of MSC billet responsibility, the Camp Pendleton Installation FAP Coordinators must be notified in order to modify their FAP tracking database.
- f. Personnel Welfare. COs of Camp Pendleton Installation commands' units are responsible for the personal and professional welfare of supporting FAP Marines. COs of I MEF units retain vested interest in the personal and professional growth of performance which should be monitored jointly. Promotion, training, career counseling, and standard of performance matters should be monitored jointly. Coordination and cooperation between the gaining and furnishing I MEF units is essential. COs of Camp Pendleton Installation commands units have identical responsibility for the FAP personnel as they do for their own permanent personnel.
- Deployment Readiness. Commanding Officers of I MEF units furnishing personnel to the FAP should identify Table of Organization billets within their units that these Marines would occupy, if or when recalled. Personnel assigned to the FAP should be familiar with the duties, requirements, and responsibilities of their primary billet prior to their assignment to the FAP. When the physical recall of an individual is deemed necessary by I MEF (for administrative purposes other than a recall ordered at the command level) coordination between the I MEF units and the Camp Pendleton Installation commands is paramount to minimize interference of mission accomplishment. Amendments to this Order will be published as appropriate and necessary for maximum effectiveness of unit and maintenance of installation supporting missions. See paragraph 1c(1) for Postal Marines assigned to the Marine Expeditionary Units.

Mobilization

a. <u>Procedures</u>. In the event of actual mobilization of I MEF, all FAP personnel will be returned to their parent command

on a timed phased basis as developed by the I MEF AC/S G-1 to meet the requirements of a wartime scenario. The I MEF AC/S G-1 will coordinate the FAP recall with the associated Camp Pendleton Installation command staff. Personnel shortages created by the FAP withdrawal, under mobilization, will be resolved by use of replacement Reservist/retirees in accordance with the Camp Pendleton Installation commands' mobilization support plan, per reference (k).

- b. Replacements. After Reserve replacements have processed through the Deployment Processing Command, and report to Camp Pendleton Installation commands for duty, the installation FAP Coordinator will assign these Marines to various vacated FAP billets. Priority of replacements will be determined based on the current crises situation and mission in order to support I MEF commands.
- c. <u>BIC</u>. Upon reporting to a Camp Pendleton Installation commands' FAP, Reserve replacements will be assigned a BIC that corresponds to the supporting Reserve BIC within that section. There may be Reserve personnel that support a Marine Corps Base, Camp Pendleton function that do not have an associated BIC due to the current missions created by that contingency or crisis.

Chapter 2

Personnel Criteria

1. <u>General</u>. Fleet Assistance Program (FAP) personnel will be provided to Camp Pendleton Installation commands on an individual basis.

Personnel Assignment Policy

a. Optimal Tour Length. Optimal FAP tour lengths are indicated within the column heading of "TOUR", in the billet requirements enclosures. Tour lengths are negotiable on a case-by-case basis dependent upon the individual nominated (experience and training) and the circumstance (obligated service, deployment, etc.). Normal tour length is no less than six months.

b. <u>Tour Length Variances</u>

- (1) Generally, a 12-month tour length is prescribed for individuals assigned within their primary Military Occupational Specialty (MOS). Other tour lengths will vary according to the prerequisites of each particular billet. Indefinite FAP tours are controlled for the most part by higher headquarters and encompass the assignment of Marines whose occupational skills are not normally utilized in the FMF while in garrison, such as Categories (CAT) I billets.
- (2) Due to the unique FAP relationship between 1st Law Enforcement Battalion and Security Battalion, Direct Liaison is Authorized (DIRLAUTH) for these organizations to train and rotate FAP personnel. This DIRLAUTH serves to mutually benefit both organizations' needs and will continue as long as communication is conducted with I Marine Expeditionary Force (I MEF) and Marine Corps Installations West-Marine Corps Base, Camp Pendleton (MCIWEST-MCB CAMPEN) FAP Coordinators. Check-in and check-out procedures are still applicable. However, if a mutual agreement on the above cannot be resolved, DIRLAUTH will be suspended and all rotation and timelines will default back to I MEF and MCIWEST-MCB CAMPEN FAP coordinators for resolution.
- c. Maximum Tour. Marines assigned to billets outside their primary MOS are restricted to maximum tour length of 12 months. Those Marines restricted to a maximum tour length of 12 months may be reassigned back to the FAP no less than three months following tour termination provided they are considered to be

proficient in their primary MOS and otherwise meet the billet prerequisites (see Chapter 3, paragraph 18 regarding tour extensions). Exceptions are only applicable when coordinated between I MEF and Camp Pendleton Installation commands FAP Coordinators.

- d. <u>Tour Duration</u>. Once a Marine is sourced and joined to a FAP Billet Indentification Code (BIC), the duration time starts based on the effective date of the orders. In the event the Marine does not fulfill the entire tour length, a replacement will be required from the respective Major Subordinate Command (MSC). The new duration time will regenerate according to the new set of orders. An exception to this start date applies to those who must complete specific training associated with their FAP requirement. If a Marine is assigned to a FAP requirement that requires billet specific training which has not been completed prior to their assignment, the tour date will start upon completion of training. I MEF commands will make every effort to train personnel, for a specific requirement, prior to assignment.
- e. <u>Grade/MOS Substitution</u>. Authorized grade and MOS substitutions are as indicated within the column heading of "SUB RANK" and "SUB MOS", in the billet requirements enclosures. Further inquiries regarding grade and MOS substitutions may be authorized on a case-by-case basis by the Camp Pendleton Installation commands FAP Coordinator, subject to approval by the supporting installation unit.
- f. Change in Billet Assignment. Personnel assigned to CAT III FAP billets are expected to serve in the billet to which assigned. Therefore, changes to billet assignments for Marines assigned to CAT III billets will only be affected if approved by I MEF G-1 and will require a modification to the FAP orders. Personnel assigned to CAT I or CAT II billets are assigned by virtue of their primary MOS. Changes to billet assignments for Marines assigned to CAT I or CAT II billets do not require prior approval by the parent unit commander as long as the new billet is also a CAT I or CAT II billet, in the same department.
- 3. <u>General Assignment Prerequisites</u>. All personnel assigned to the FAP must meet the following prerequisites:
- a. Obligated Active Service. On the effective date of assignment, a Marine must have sufficient obligated active service remaining to complete the prescribed FAP tour. Careful consideration must be given to those Marines that may be contemplating "terminal leave" and assigned to the FAP to ensure

a complete FAP tour. Other applicant programs such as Voluntary Enlisted Early Release Program, Special Duty, and commissioning programs should also be considered when determining obligated service requirements.

- b. <u>Billet Qualifications</u>. Personnel assigned to the FAP must meet the special prerequisites for the billet, if any, as identified in Chapter 4 and in the billet requirements enclosures.
- c. <u>Pending Actions</u>. A Marine must not be pending a court-martial, Nonjudicial Punishment (NJP), administrative/medical separation, humanitarian transfer, or civil court appearance.
- d. <u>Conviction by Court-Martial</u>. A Marine must not have been convicted by court-martial within six months prior to assignment or under suspended sentence as a result of a court-martial.
- e. NJP. A Marine must not have been awarded NJP within three months prior to assignment or under suspended punishment as a result of NJP. The number of NJP awarded to an individual does not constitute ineligibility. However, disciplinary trends such as unauthorized absence will constitute grounds for rejection if the offense occurred within a 12-month period prior to assignment.
- f. <u>Derogatory Record</u>. A Marine must not have received any derogatory administrative remarks in their service record book to include substandard performance of duty, not recommended for reenlistment, and termination for cause from a previous FAP tour within three months of their last assignment.
- g. Marking Evaluations. A Marine must not have average proficiency and conduct markings of less than 4.0, except when overall performance has shown a positive improvement over a sixmonth period immediately prior to nomination for assignment to the FAP. Acceptance of an individual with average markings of less than 4.0 may be made only in exceptional cases as determined by the Camp Pendleton Installation commands FAP Coordinator. However, no individual with less than a 3.5 average will be considered.
- h. <u>Indebtedness/Substance Abuse</u>. A Marine must have no history of failure to pay debts. In addition, a Marine must have no service history of alcohol or drug abuse unless they have successfully completed an approved substance abuse program.

- i. Medical/Weight. A Marine must not have any chronic physical ailments or be assigned to the Body Composition Program defined in reference (j). Additionally, no physical defect may exist rendering the individual unfit, or which might become aggravated by the FAP assignment as determined by medical authorities. Certain FAP billets have physical requirements or limitations such as "must be able to lift 50 pounds," which will be listed within the billet prerequisites. Parent commands screening personnel for assignment to FAP billets need to ensure they review billet prerequisites during the screening process.
- j. <u>Uniform Issues</u>. A Marine must possess a full issue of military uniforms.
- k. <u>Hardship</u>. A Marine will not be considered if a severe family or personal hardship is encountered by assignment to a FAP requirement. It is the responsibility of the MSC to thoroughly screen each nominee assigned to the FAP.
- 1. <u>Selective Reenlistment Bonus (SRBP) Program</u>. Marines entitled to an SRBP may be assigned to the FAP when I MEF assigns them to a billet requiring their bonus skill. Marines who have received an SRBP and are awaiting orders or a school seat should not be assigned to the FAP.
- m. Training/Weapons Requalification. Personnel assigned to the FAP after the fiscal year must have completed, if required, annual marksmanship requalification firing and leadership training with their parent command. This requirement may be waived providing the completion of this requirement was precluded due to involvement in operational commitments and the parent command provides a memorandum for the record as substantiation. This paragraph is not intended to negate the responsibility of Camp Pendleton Installation commands units from ensuring that all FAP Marines meet Marine Corps training requirements before returning them to their parent command.
- n. Completed National Agency Check with Law and Credit (NACLC). Marines nominated to fill FAP BICs with the Billet MOS (BMOS) 8151 Security Guard must have a completed NACLC. The NACLC is required in order for the FAP Marine while performing Military Police duties to be granted access to the Military Police database and system for filing daily police reports and log updates. The Commanding Officer, Security Battalion may allow the FAP assignment if the Marine's NACLC has been initiated by the parent command, but not yet completed. If the Marine is assigned to the FAP BIC performing Military Police

duties and the NACLC is later returned "disapproved," the Marine will be removed from Military Police duties and FAP status terminated.

- O. Completed Arms, Ammunition, and Explosives (AA&E)
 Screening. Marines nominated to fill FAP BICs with the BMOS
 8151 Security Guard must have a completed AA&E Screening
 Checklist by the parent command prior to screening/acceptance by
 the Camp Pendleton Installation commands FAP Coordinator. The
 checklist is comprised of two forms, the first form is the AA&E
 Medical Officer Screening Letter [enclosure (6)], which is
 completed by the parent command's Medical Officer, and the
 second form is the NAVMC 11386 [enclosure (7)], which must be
 completed by the parent command's Certified AA&E Officer. Both
 forms will be included with the member's FAP orders.
- 4. Special Assignment Prerequisites. Personnel assigned to the FAP must meet the special prerequisites for the billet screened for, if any, as identified in enclosure (5).

Chapter 3

Administration

1. General

- a. Fleet Assistance Program (FAP) Requirements. As stated in Chapter 1, FAP billet responsibilities are distributed to I Marine Expeditionary Force (I MEF) Marjor Subordinate Commands (MSCs) based upon mutual agreement and approved billets. Current billet requirements are indicated in Chapter 4 and in enclosures (1) through (4).
- b. Fill Responsibilities. It is the responsibility of the furnishing MSC to maintain the designation number of personnel on the FAP and provide for timely replacement and relief.
- c. Billet Assignment. Personnel are assigned to fill a specific FAP billet and will remain in the billet unless a change in assignment is approved by the I MEF FAP Coordinator and Camp Pendleton Installation commands FAP Coordinator. Additionally, a billet assignment such as "Area Guard" that may be identified on a separate agreement does not apply to this program and is not applicable to this Order. Marines assigned under the FAP may be assigned to fill short term billets in support of Force Level Exercises such as COBRA GOLD, ULCHI FOCUS LENS, etc. Based on the nature of these exercises, FAP Marines may be assigned within their Primary Military Occupational Specialty (PMOS) or within any 8014 billet. FAP Personnel may be assigned to Camp Guard and Area Maintenance for no more than 15 days per six-month assignment or 30 days per one-year assignment.

2. Screening

- a. <u>Individual Nomination</u>. To standardize the enlisted screening process, parent commands are required to complete a FAP Screening Form on each nominee. Upon completion of the screening process, parent commands need to provide a scanned copy of the checklist via email to I MEF at: W_IMEF_G1_FAPS_US@usmc.mil.
- b. <u>Pre-Reporting Screening Procedures</u>. Upon completion of initial screening at the lower level, nominees will be directed to report to the appropriate Camp Pendleton Installation commands FAP Coordinator: Marine Corps Base, Camp Pendelton (MCB CamPen) is located within building 130132, Military Personnel Office;

Marine Corps Air Station, Camp Pendleton (MCAS CamPen) is located within building 23123, Headquarters and Headquarters Squadron (HQHQRON) S-1. Nominees will have in their possession the following documents: original FAP orders, screening checklist, enclosure (8) and billet associated forms/checklist. Marines should not completely check out of their parent command until screened, found qualified and accepted to the nominated FAP Billet Identification Code (BIC). Until accepted, FAP nominees will not be assigned billeting, or systems access. Once accepted, Marines will be given ample time to completely check out of their parent command.

c. <u>Selection</u>. Installation-level screening will be accomplished within one working day. Nominees will not be rejected, provided they meet the general and special assignment prerequisites as outlined in Chapter 2, paragraph 3, respectively. Just as individuals will not be terminated from the FAP for arbitrary reasons, neither will they be disqualified for arbitrary reasons, as defined by this directive. Personnel being screened for Security Battalion FAP billets may require an additional two to three days of screening in order to accomplish background security reviews and conducting one-on-one interviews.

3. Assignment

- a. Assignment Orders. Parent commands will issue FAP orders to personnel selected for the FAP. A copy of each order issued, or modifications thereto, will be furnished to the I MEF and Camp Pendleton Installation commands FAP Coordinator. FAP assignment orders will include the BIC, billet description to which assigned, and to whom they are replacing. Also, begin and end dates are required on the original orders.
- b. Audits. It is the gaining and detaching unit's responsibility to ensure all audit transactions are reported by the Installation Personnel Administration Center (IPAC) involving pay entitlements and all other personnel administrative changes.
- c. <u>Medical/Dental Records</u>. Once approved for FAP assignment, personnel will report with their medical/dental records, as medical/dental readiness shifts from the parent commander to the Installation Commander.
- 4. Reporting and Endorsement of Orders. All personnel assigned to the FAP will report to the appropriate Camp Pendleton Installation commands FAP Coordinator: MCB CamPen is located within

building 130132, Military Personnel Office; MCAS CamPen is located within building 23123, HQHQRON S-1. Installation FAP Coordinators will provide a reporting endorsement and further instructions. Allotted check-in time at the installation organization/unit level will not exceed two working days. Personnel must report with FAP orders with correct information, FAP screening checklist and billet associated checklist(s). Personnel reporting without the required records will be returned to their parent command without an endorsement. The check-in period and billet turnover/training period should not be considered under the same time period, as each billet has specific turnover, training periods and requirements.

5. <u>Transportation</u>. Parent commands are responsible for furnishing transportation to the Camp Pendleton Installation commands FAP Coordinator. Upon termination from the FAP, the installation unit is responsible for return transportation to the member's parent command.

6. Entitlements

- a. <u>Housing</u>. A member assigned to FAP and residing in government barracks at their parent command may have the option of relocating to a barracks room near the FAP command, at no cost to the government. A married member in receipt of Basic Allowance for Housing (BAH) at the with-dependent rate will not have their entitlement changed without coordination with the member's parent command. Members authorized BAH at the without-dependent rate will not have their entitlement changed without coordination with the member's parent command. Situations that require a BAH change in order to maintain good order and discipline will be coordinated between the installation commander and the member's parent command.
- b. Basic Allowance for Substance Monthly (BAS-M). BAS-M current allowance should not change to a lower amount due to assignment to a FAP requirement. If requirements dictate a change in BAS-M entitlement, an adjustment is authorized while in a FAP status. Upon return to their parent command their BAS-M will be reestablished to the rate paid prior to assignment to FAP.
- c. Special Pay. A Marine's entitlement to special pays will continue while in a FAP status. The Marine must ensure they meet requirements associated with their special pay.

7. Personnel Reporting

- a. Commencement and termination of FAP, as well as all occurrences during periods of FAP, will be reported into the Marine Corps Total Force System.
- b. Parent commands will carry FAP Marines in a FAP status on the Unit Management Strength Report in Marine Online (MOL). Effective dates for these strength CAT changes will adhere to the dates established on the FAP and Detaching Fleet Assistant Personnel orders. MOL will also be updated for duty status changes such as leave, sick, pregnancy, etc.

8. Performance Evaluation

- a. <u>Sergeants and Above</u>. Sergeants and above will have a To Temporary Duty (TD) fitness report completed and submitted upon assignment to the FAP by their unit reporting senior as prescribed in reference (f). Upon occurrence of regular reporting occasions during the period of FAP assignment, to include From Temporary Duty (FD) fitness reports for completion of FAP assignment, fitness reports will be completed and submitted by the installation FAP unit reporting senior prior to termination from FAP.
- b. Corporals and Below. Corporals and below will have TD proficiency and conduct markings assigned and reported upon assignment to the FAP by their parent commanders in accordance with reference (g). Upon occurrence of an event or occasion during the period of FAP assignment, to include TC marks for completion of FAP assignment, proficiency and conduct markings will be assigned and reported by installation FAP unit commanders.

9. Promotion

- a. Responsibility. The Commanding Officer of the respective FAP unit to which individuals are assigned will be responsible for:
- (1) Conducting promotion screening, reporting data necessary for generation of composite scores, conducting interviews, and preparing enlisted promotion warrants.
- (2) Submitting appropriate requests for remedial promotion consideration to Headquarters Marine Corps Manpower Management Promotion Branch.

- b. Officer and Staff Noncommissioned Officers (SNCO). SNCO promotion certificates will be forwarded to the FAP unit unless the individual desires presentation by the parent command.
- c. Meritorious Promotion. Camp Pendleton Installation commands cannot use their meritorious promotion quotas to meritoriously promote FAP personnel, with the exception of those Marines who are serving in their PMOS.

10. Organizational Property/Special Clothing and Equipment

- a. Organizational Property. All organizational property will be recovered prior to assigning personnel to the FAP.
- b. Special Clothing and Equipment. Camp Pendleton units will issue any special clothing/equipment items necessary for the FAP billet assignment. This clothing/equipment will be recovered from the Marine prior to FAP termination. The exception to this is for the Aircraft Recovery Fire Fighting (ARFF) section. Marines who are assigned FAP to ARFF will report/check-in with all required firefighting Personal Protective Equipment (PPE) issued by their parent command. MCAS CamPen will maintain firefighting PPE in a serviceable state.

11. Training

- a. $\underline{\text{CAT I}}$. CAT I FAP personnel will be provided annual training by the Camp Pendleton Installation FAP command.
- b. <u>CAT II</u>. CAT II FAP personnel assigned to a billet for greater than six months will be afforded the opportunity, by Camp Pendleton Installation FAP command, to complete annual training requirements.
- c. <u>CAT III</u>. CAT III and some CAT II FAP personnel should have completed annual training prior to assignment to FAP. Every effort will be made by I MEF to ensure that CAT III and some CAT II FAP Marines are trained prior to assignment. However, operational requirement might prevent training prior to assignment, which should not preclude acceptance to the FAP. Acceptance of personnel with missing annual training will be coordinated between the Camp Pendleton Installation command and I MEF FAP Coordinators.

12. Leave and Liberty

- a. Granting Authority. The granting of leave and liberty to FAP personnel is the responsibility of the FAP commander to which they are assigned.
- b. Pre-Separation Leave/Transition Permissive Temporary Additional Duty (PTAD). Separations leave/transition PTAD must be approved by the member's parent command via the administrative chain of command. FAP Marines will initiate separations leave/transition PTAD requests with their immediate FAP Commander, who will then forward to the MSC G-1 for approval via I MEF G-1. A replacement must be provided prior to FAP termination for those personnel requesting separations leave/transition PTAD unless waived by the FAP unit to which assigned. FAP Marines are required to provide separations leave/transition PTAD dates (if known) during the screening process to ensure the leave does not interfere with the prescribed FAP billet tour length.

13. TAD while on FAP

- a. CAT I. TAD while FAP is authorized for CAT I Marines.
- b. CAT II and III. TAD while FAP for CAT II and III Marines is at the discretion of the FAP commander. Periods of TAD are concurrent with the FAP period and do not adjust the FAP termination date. Lastly, the MSC is not responsible for sourcing a FAP replacement while the member is TAD. TAD for events other than career progression should be coordinated with the member's parent command.

14. Discipline

- a. <u>Jurisdiction</u>. Normally, the Camp Pendleton Installation commands FAP Commander will assume responsibility for investigating Uniform Code of Military Justice (UCMJ) offenses allegedly committed by FAP personnel and take the required disciplinary action, if warranted. It is recommended that the FAP unit commander immediately brief the parent unit commander of any disciplinary incidences.
- b. <u>Unauthorized Absence(UA)</u>. In UA cases, the Installation FAP Coordinator will immediately be notified by the installation unit commander. On the absence's 10th day of absence, replacement proceedings will be initiated in order to have a replacement on deck prior to the 20th day of UA.

The installation will terminate the absentee's FAP on the 25th day of UA. FAP assignment orders will be terminated and delivered to the individual's parent command and Camp Pendleton IPAC. Requirements for any administrative reporting and actions fall upon the FAP unit commander until termination of FAP occurs. The FAP command will prepare the DD-553 for delivery to the member's parent command. The parent command will process the required documents to drop a Marine to desertion.

- c. <u>Trial Notification</u>. Respective Camp Pendleton Installation commands will notify I MEF and the member's parent command regarding FAP personnel being referred to trial by courts-martial. Notification will be made in writing with a copy of the alleged UCMJ violations.
- Conviction by Courts-Martial. Camp Pendleton Installation commands FAP Commands will notify the Camp Pendleton Installation commands FAP Coordinator when charges are preferred against FAP personnel. Communication between the FAP unit commander and parent unit commander should be initiated at this time. Notify the Camp Pendleton Installation commands FAP Coordinator in order to initiate FAP replacement proceedings upon conviction when the adjudged sentence includes confinement of 30 days or more. Personnel in this category will be terminated from the FAP upon completion of the trial. Records, including a copy of the record of trial, will be delivered to the individual's parent command. Based upon the type of offense(s) for which convicted, Marines with less than 30 days of adjudged confinement may no longer be able to perform the duties associated with the assigned FAP billet; therefore, termination of FAP status will be initiated upon request of the Camp Pendleton Installation commands FAP unit.
- e. Termination for Other Disciplinary Reasons. Respective Camp Pendleton Installation commands FAP commanders may request termination of FAP personnel awarded Nonjudicial Punishment (NJP) or convicted by a civil court. Written requests will be referred to the Camp Pendleton Installation commands FAP coordinator for determination. Determination to terminate such individuals will be based upon the circumstances of the case. Individuals awarded NJP for petty larceny could not reasonably remain on the FAP in a billet requiring public trust; that is, a billet requiring accountability for government funds. Normally, the Article 15 UCMJ appeal process or a civil court appeal should be completed before referral. Special cases may be referred at any time. In addition, if a FAP Marine is

serving a suspended sentence, they should remain on the FAP until such sentence is remitted or completed.

15. Administrative Separations. Personnel recommended for administrative separation, by the FAP command, will be returned to their parent command for consideration of processing action. The FAP command will provide necessary documentation needed for processing at the member's parent command. Exceptions to this requirement must be coordinated between Camp Pendleton Installations and the I MEF Staff Judge Advocate.

16. Career Planning

- a. Reenlistment Interviews. Prior to a FAP assignment of CAT II and III Marines, their parent command career planner will conduct a career retention interview as directed by current career planning manuals. CAT II and III FAP Marines who desire to reenlist must contact their parent command career planner. CAT I FAP personnel will seek career planning support from their FAP command career planner. All requests will be annotated with the statement: "Assigned to Camp Pendleton Installation FAP from Monitored Command Code (MCC) ___" (insert appropriate MCC). All reenlistment requests will be screened at the career planning office prior to submission. The parent command will be informed of all reenlistment requests processed by Camp Pendleton Installation commands. Mutual communication between the FAP command and parent command career planners must be maintained in order to best assist Marines with their careers.
- b. <u>Effecting Reenlistments</u>. Reenlistment of FAP personnel will be processed by the Marine's parent command career planner.
- c. <u>Not Recommended for Reenlistment</u>. If a FAP Marine is denied reenlistment, they will be returned to their parent command and a replacement will be provided within 10 working days. This applies to CAT II and III Marines only.
- d. FAP as an Incentive. If FAP billets are to be used as an incentive to reenlist, the parent command career planner must coordinate the assignment between the MSC, I MEF, and Camp Pendleton Installation commands FAP Coordinators prior to making any commitment. Additionally, caution must be exercised in guaranteeing either a specific FAP billet or tour length. Individuals will be counseled and required to sign a NAVMC 118(11) entry to the effect that they understand they are subject to billet assignment based on billet vacancy.

- e. Officer Career Designation. Officer career designation will be processed by the member's parent command. Comments or recommendation information may be provided by the installation FAP Commander.
- 17. Death, Serious Injury/Illness and Hospitalization. Supplemental instructions in this paragraph are not to be construed as a substitute for the detailed instructions contained in references (i) and (k).
- a. <u>Death</u>. In the case of the death of a Marine assigned to the FAP, FAP casualty procedures will be followed in accordance with references (i) and (k). FAP commanders will ensure notification of member's parent command commander.
- b. <u>Very Serious/Serious Injury/Illness or Incapacitation</u>. Upon occurrence of a very serious/serious injury/illness or incapacitation of a Marine assigned to the FAP, procedures will be followed in accordance with references (i) and (k).
- c. <u>Hospitalization</u>. Personnel hospitalized for other than very serious/serious injury/illness or incapacitation, while assigned to the FAP, will remain in a FAP status provided the hospitalization (including recuperation, convalescent leave, or sick in quarters) does not exceed 30 consecutive days. If hospitalization is projected to go beyond 30 days duration, the parent command and the I MEF FAP Coordinator will be immediately notified in order to coordinate DEFAP and personnel replacement. This includes personnel who may have a cast applied to a limb, unless they are hospitalized for 30 days or more.
- d. Replacements. Respective Camp Pendleton Installation commands FAP units will notify the appropriate Camp Pendleton Installations FAP Coordinator on the first working day subsequent to the death, very serious/serious injury/illness, incapacitation, or excess hospitalization period to initiate replacement proceedings. The Camp Pendleton Installation commands FAP Coordinator will notify the I MEF FAP Coordinator to discuss further actions regarding replacements.

18. FAP Tour Extensions

a. Requests. Personnel may be extended for as many months on the FAP as considered mutually beneficial to both the Camp Pendleton Installation commands and parent command. Extensions, which allow for a tour length of longer than 12 months, are not normally considered mutually beneficial unless

the individuals are assigned within their primary MOS or are within 120 days of EAS and do not plan to reenlist. All requests for tour length extension must be forwarded, in writing, to the individual's parent command via the appropriate chain of command not less than 30 days prior to the normal rotation tour date.

b. <u>Final Action</u>. Final decisions on all requests for tour extensions rest with the member's parent command. If approved, parent commands must provide the member with a new set of orders or a modification to the current set of orders.

19. Tour Termination

- a. <u>Liaison</u>. For continuity and coordination, Camp Pendleton Installation commands FAP Coordinators are the primary liaison with the I MEF FAP Coordinator in all cases involving termination of FAP personnel. The Camp Pendleton Installation commands FAP Coordinator will notify the I MEF FAP Coordinator upon occasion of termination. The I MEF FAP Coordinator will then notify the respective MSC FAP Coordinator.
- b. General Guidance. The spirit and intent of the FAP will not be served if arbitrary terminations are condoned. Once assigned, FAP personnel have the same status as their permanent personnel counterparts. FAP personnel will not be treated as a transient entity subject to termination for the slightest provocation. Unless fully justified, requests for termination of FAP, because of personal indifference or individual preference, will not be considered.
- Conditions for Termination. Except when a FAP billet requires on-the job-training (OJT) or skills qualification training (e.g. Range Coach, Military Police, Volunteer Income Tax Assistance Clerk, etc.), a Marine's FAP status will be terminated no later than 10 working days from the date the assigned replacement reports, but not later than the termination date directed in the reporting endorsement on the relief's FAP assignment orders. For those FAP billets that do require OJT or skills qualification training, the Marine's FAP status will be terminated no later than 10 working days after completion of the replacement's training period, unless the 365 day threshold has been met for tour length assignment. Marines will be returned to their unit prior to the 365 day window. Additionally, Camp Pendleton Installation commands units will adhere to the parameters specified below in terminating individuals from the FAP under the following conditions:

- (1) Marines pre-approved for separations leave/transition PTAD by their parent command can complete the administrative, separation process in a FAP status. Approval documentation must be attached to the FAP checklist and turned in upon arrival. Early termination will be handled on a case by case basis between the I MEF Coordinator and Camp Pendleton Installation commands FAP Coordinator.
- (2) The I MEF and Camp Pendleton Installation commands FAP Coordinators will be notified in all cases of reassignment or permanent change of station transfer in order to commence replacement proceedings. Once status is verified, FAP personnel will be terminated not later than 20 days prior to the effective detachment date cited in the orders issued by the parent command. Recipients of short notice reassignment or Permanent Change of Station (PCS) orders (less than 20 days to detachment date) will be terminated immediately in order to execute their orders on the effective date. The replacement for a Marine in receipt of short fuse reassignment or PCS orders must be provided within 10 working days.
- (3) Requests for termination for cause will contain explicit grounds for termination and any disciplinary and/or administrative action taken. Counseling sessions must be documented by a NAVMC 118(11) entry. If approved, termination will be effected as soon as final administrative action is completed. A brief narration will be included in the FAP Termination Letter. Performance evaluation marks or fitness report will be completed, the member will be counseled and the report signed, as appropriate, by the individual prior to termination. Camp Pendleton Installation FAP Coordinators must notify the I MEF FAP Coordinator to arrange for a replacement. In such cases, the providing respective MSC will be allowed 10 working days to provide a suitable replacement.
- (4) Reenlistees, who are entitled to SRB payment, and desire to remain FAP after reenlistment, may not be assigned to a billet outside their primary MOS unless a waiver of MOS restriction is obtained. It is the responsibility of the Camp Pendleton Installation command unit/organization to initiate a waiver request. If waiver is denied, the individual will be terminated from the FAP and returned to the parent command immediately following reenlistment.
- (5) An individual assigned to the FAP who has been identified by a positive urinalysis test sample, or is otherwise involved in a documented drug related incident, will be

terminated only under conditions indicated in this Order. That is, when identification results in conviction by court-martial, the individual may be terminated as prescribed in Chapter 3, paragraph 14d; when identification results in awarding of NJP, the individuals may be terminated as prescribed in Chapter 3, paragraph 14e; when identification results in the placement in a formal rehabilitation treatment facility, the individual will be terminated as prescribed in Chapter 3, paragraph 19; when identification results in processing for administrative separation, the individual will be terminated from FAP and returned to their parent command as prescribed in Chapter 3, paragraph 15 of this Order. An individual may not be terminated for cause simply as a matter of expediency when other administrative or disciplinary actions are appropriate.

- (6) With the concurrence of the parent command, a Marine may be terminated for good and sufficient reasons. This essentially pertains to Marines who, after 30 days of observation (and through no fault of their own), are not qualified for the FAP billet to which assigned. Examples of this might be: an individual's inability to complete a licensing requirement; an inability to project as an instructor; or inability to manage funds. The Camp Pendleton Installation command FAP Coordinator will be notified in each case. If mutual consent cannot be reached between the Camp Pendleton Installation command FAP command and the member's parent command regarding termination, the FAP command will provide written justification to the Camp Pendleton Installation FAP Coordinator for final decision. Termination will not constitute a bar from reassignment to another FAP billet, if parent command approves.
- (7) Marines will be terminated as soon as possible when requested by the parent commander for good and sufficient reasons. Such requests will be addressed to the Camp Pendleton Installation FAP Coordinator and include provisions for replacement.
- (8) Individuals hospitalized in excess of 30 days will be terminated on the 31st day of hospitalization.
- d. <u>Check-Out</u>. FAP personnel being terminated will be allotted check-out time at the Camp Pendleton unit/organizational level not to exceed three working days. When check-out is completed, FAP personnel will be directed to report to the Camp Pendleton Installation command FAP Coordinator with the proper FAP termination endorsement.

- 20. Awards. Award recommendations for FAP Marines that coincide with retirement/transfer to the Fleet Marine Corps Reserve will be submitted by the appropriate Camp Pendleton activity having cognizance over the individual. The awards will be submitted to the Camp Pendleton Installation command Awards Board for concurrence and forwarded to the appropriate parent command for action.
- 21. Accountability of Personnel. Accountability of personnel during the screening, checking in/out process is paramount. All efforts will be made to ensure personnel are accounted for on a daily basis. Movement of personnel from one location to another during the screening and check in/out process should be actively monitored to ensure FAP personnel arrive when and where directed. FAP personnel should move between units with written orders and endorsements, ensuring FAP Marines are properly briefed on the Who, What, Where, When and Why (5 Ws).

22. Professional Military Education (PME)

- a. CAT I FAP personnel will be provided an opportunity to attend formal PME schools by the Marine Corps Installations West-Marine Corps Base, Camp Pendleton Installation command.
- b. CAT II FAP personnel assigned to a FAP requirement for greater than 6 months will be afforded the opportunity, by the MCIWEST-MCB CAMPEN Installation Command, to attend local formal PME schools. Attendance at a PME school will not adversely impact the FAP requirement mission.
- c. CAT III FAP personnel should have completed required, in-grade, PME schools prior to assignment. Every effort should be made by I MEF commands to ensure Marines are PME complete for present grade. Operational requirements at the FAP assignment might not allow for attendance at a PME school, which may have an adverse impact on a Marine's promotion eligibility. Acceptance of missing in-grade PME will be coordinated between the installation and I MEF FAP Coordinators.

Chapter 4

Program Management Procedures

- 1. Fleet Assistance Program (FAP) Billets and Fill Assignments. Prerequisite code descriptions are contained in enclosure (3). Major Subordinate Command (MSC) FAP Coordinators are responsible for maintaining the billets which have been assigned to them. Proper program management is essential. Timely replacement of assigned personnel contributes to billet continuity and eliminates billet vacancies which ultimately affect the efficiency of the supporting Camp Pendleton Installation command and may lead to interruption in the support being provided. Identification of billet replacements should be initiated 30 days prior to the Marine's end of tour.
- 2. <u>Billet Descriptions</u>. Enclosure (5) is an example of a formal FAP billet description. Billet descriptions must be maintained and updated for all Categories (CAT) II and III FAP billets and will be used as justification during FAP discussions between installation FAP coordinators and I Marine Expeditionary Force (I MEF)/MSC representatives.

3. FAP Review

- a. A FAP review conference will be scheduled annually by the I MEF FAP Coordinator in coordination with Camp Pendleton Installation commands FAP Coordinators. The selected date should allow for maximum participation by the I MEF MSC FAP Coordinators, per their operational tempo. Prior to the formal FAP Conference, Camp Pendleton Installation commands will review and validate FAP billet requirements and be prepared to discuss changes, additions, and deletions. The purpose of the conference is, through negotiation with representatives from each MSC FAP Coordinator, to adjust the distribution of FAP billet requirements among the I MEF parent commands.
- b. Distribution of FAP billet allocations to the various I MEF units is the responsibility of the I MEF G-1 FAP Coordinator and should be reviewed annually for fair share distribution. Any changes in the MSC re-distribution by the I MEF FAP Coordinator during the year should be reported to the Camp Pendleton Installation commands FAP Coordinators in order to ensure the FAP database for accountability tracking is modified to reflect the new billet distribution.

Marine Corps Base, Camp Pendleton Fleet Assistance Program Requirements

CMD	DEPT	LOC	BIC	BILLET DESCRIPTION	GRD	BMOS	PMOS	CAT	Prior 1ty	NOTE	MSC	TOUR
HQSPT BN	LSSS-W	BLDG 22161	M1101500634	OPERATIONAL LAW/LEGAL SERVICES OFFICER	03	4402	4402	H ₁	4	12	DIV	36
HQSPT BN	LSSS-W	BLDG 22161	M2014601501	OPERATIONAL LAW/LEGAL SERVICES OFFICER	03	4402	4402	F1	4	12	MHG	36
HOSPT	LSSS-W	BLDG 22161	M2014601504	OPERATIONAL LAW/LEGAL SERVICES OFFICER	03	4402	4402	FI	4,	12	MHG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100216	DIRECTOR	W4	0160	0160	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100217	DEPUTY DIRECTOR	W3	0160	0310	F	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100220	POSTAL CHIEF	日3	0161	0161	면	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100221	OPERATIONS CHIEF	田 80	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100225	POSTAL SNCO INSPECTOR	E6	0161	0161	F	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100227	POSTAL SNCO INSPECTOR	E6	0161	0161	11	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100231	POST OFFICE NCOIC	표 2	0161	0161	되	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100232	POST OFFICE NCOIC	E5	0161	0161	F1	4	5,12	MLG	36
HOSPT	G-1 SVC	BLDG 16840	M3300100233	POST OFFICE NCOIC	23	0161	0161	FI	4	5,12	MLG	36

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TOUR	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36
MSC	MLG	MLG	MLG	MLG	MLG	MLG	MEG	MLG	MLG	MLG	MLG	MLG	MIG	MLG	MIG
NOTE	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5,12	5.12
Prior	4	4	4	4	41	41	4	4	4	4	4,	4	4,	4	4
CAT	F1	F1	F1.	FI	F1	F1	五	FI	되	FI	F1	F1	F1	F1	F1
PMOS	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161
BMOS	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161	0161
GRD	ES	R5	E4	E4	E4	124	4日	E4	五4	E4	E4	E4	E4	E H	E3
BILLET DESCRIPTION	POST OFFICE NCOIC	POST OFFICE NCOIC	OFFICIAL MAIL NCOIC	POSTAL NCO	POSTAL CLERK	POSTAL CLERK									
BIC	M3300100234	M3300100235	M3300100240	M3300100242	M3300100244	M3300100245	M3300100246	M3300100248	M3300100249	M3300100250	M3300100251	M3300100252	M3300100253	M3300100257	M3300100261
roc	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG
DEPT	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1
FAP	HQSPT	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT	HQSPT BN	HQSPT BN	HQSPT BN	HOSPT

Enclosure (1)

FAP	DEPT	roc	BIC	BILLET DESCRIPTION	GRD	BMOS	PMOS	CAT	Prior	NOTE	MSC	TOUR
BN	SVC	16840										
HQSPT BN	G-1 SVC	BLDG 16840	M3300100262	POSTAL CLERK	田3	0161	0161	면	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100267	POSTAL CLERK	E33	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100269	POSTAL CLERK	E33	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100274	POSTAL CLERK	E3	0161	0161	11	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100279	POSTAL CLERK	E3	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100281	POSTAL CLERK	E3	0161	0161	년	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100282	POSTAL CLERK	E3	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100284	POSTAL CLERK	E3	0161	0161	면	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100285	POSTAL CLERK	E3	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100286	POSTAL CLERK	E3	0161	0161	되	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100288	POSTAL CLERK	E3	0161	0161	FI	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100289	POSTAL CLERK	图3	0161	0161	F1	4	5,12	MLG	36
HQSPT BN	G-1 SVC	BLDG 16840	M3300100290	POSTAL CLERK	E3	0161	0161	F1	4	5,12	MLG	36
HQSPT	MCCS	BLDG 1377	M3300100490	ASSISTANT EXCHANGE OFFICER	W2	4130	4130	F.1	4	12	MLG	36

Enclosure (1)

n!	10	T -			T		T		T		_	т—	T	T -
TOUR	36	36	36	36	36	36	36	36	36	36	36	36	36	36
MSC	MLG	MLG	MLG	MLG	MLG	MLG	MLG	MLG	MLG	MLG	MEU	MEU	MEU	MEU
NOTE	12	12	12	12	12	12	12	5,12	5,12	5,12	5,12	5,12	5,12	5,12
Prior 1ty	4	4.	4	4	4	4	4	4	4	4	4	4,	4	4
CAT	F1	FI	F1	면	[1	F1	F1	FI	F1	F1	F1	F1	11	표
PMOS	4130	4133	4133	4133	4133	4133	4133	0161	0161	0161	0161	0161	0161	0161
BMOS	4130	4133	4133	4133	4133	4133	4133	0161	0161	0161	0161	0161	0161	0161
GRD	W2	63	88	E7	E6	ES	因	E 6	9至	ES	E.5	E4	E3	E5
BILLET DESCRIPTION	ASSISTANT EXCHANGE OFFICER	EXCHANGE CHIEF	OPERATIONS CHIEF	EXCHANGE MANAGER	EXCHANGE MANAGER	EXCHANGE MANAGER	EXCHANGE MANANGER	POSTAL TRAINING/ADMIN SUPERVISOR	POSTAL SUPPLY SUPERVISOR	OPERATIONS DECK NCOIC	POSTAL CLERK (11TH MEU)	POSTAL CLERK (11TH MEU)	POSTAL CLERK (11TH MEU)	POSTAL CLERK (13TH MEU)
BIC	M3300100491	M3300100493	M3300100494	M3300100495	M3300100496	M3300100497	M3300100498	M3300105170	M3300105171	M3300105183	M33001CLB1	M33001CLB2	M33001CLB3	M33001CLB4
TOC	BLDG 1377	BLDG 1377	BLDG 1377	BLDG 1377	BLDG 1377	BLDG 1377	BLDG 1377	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840
DEPT	SOOM	MCCS	MCCS	MCCS	MCCS	MCCS	MCCS	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT	HQSPT BN	HQSPT	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HOSPT	HQSPT BN	HQSPT BN

Enclosure (1)

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TOUR	36	36	36	36	36	0	٥	٥	თ	D	თ	o.	0	0	6
MSC	MEU	MEU	MEU	MEU	MEU	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG
NOTE	5,12	5,12	5,12	5,12	5,12	12	12	12	12	12	12	12	12	12	12
Prior	4	4	4	4	41	4	4	4	4	4	4	4	4	4	4
CAT	F1	FI	F1	F1	F1	F1	F1	F1	단	F1	F.T.	F1	11	17.1	FŢ
PMOS	0161	0161	0161	0161	0161	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
BMOS	0161	0161	0161	0161	0161	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
GRD	E4	区3	<u> </u>	E4	E3	E3	E3	E 33	E3	四33	E4	五4	25	五4	E2
BILLET	POSTAL CLERK (13TH MEU)	POSTAL CLERK (13TH MEU)	POSTAL CLERK (15TH MEU)	POSTAL CLERK (15TH MEU)	POSTAL CLERK (15TH MEU)	MILITARY POLICE	MILITARY POLICE OFFICER	MILITARY POLICE OFFICER	MILITARY POLICE OFFICER	MILITARY POLICE OFFICER	MILITARY POLICE				
BIC	M33001CLB5	M33001CLB6	M33001CLB7	M33001CLB8	M33001CLB9	M3300200278	M3300200279	M3300200280	M3300200281	M3300200282	M3300200330	M3300200331	M3300200332	M3300200333	M3300200334
roc	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 16840	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG
DEPT	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	G-1 SVC	MP CO	MP CO	MP CO	MP CO	MP CO					
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

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FAP	DEPT	roc	BIC	BILLET DESCRIPTION	GRD	BMOS	PMOS	CAT	Prior 1ty	NOTE	MSC	TOUR
BN		1526		OFFICER								
SCTY	MP CO	BLDG 1526	M3300200335	MILITARY POLICE OFFICER	E3	5811	5811	면	4	12	MHG	۵
SCTY	MP CO	BLDG 1526	M3300200336	MILITARY POLICE OFFICER	E3	5811	5811	[1]	4	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300200337	MILITARY POLICE OFFICER	E3	5811	5811	F1	4	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200338	MILITARY POLICE OFFICER	E3	5811	5811	FI	4	12	MHG	9
SCTY	MP CO	BLDG 1526	M3300200339	MILITARY POLICE OFFICER	田3	5811	5811	[년	41	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200340	MILITARY POLICE OFFICER	E3	5811	5811	FI	4	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200341	MILITARY POLICE OFFICER	E2	5811	5811	F1	4	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200342	MILITARY POLICE OFFICER	E2	5811	5811	F1	4	12	MHG	٥
SCTY	MP CO	BLDG 1526	M3300200343	MILITARY POLICE OFFICER	臣2	5811	5811	[1	4	12	MHG	σ
SCTY	MP CO	BLDG 1526	M3300200344	MILITARY POLICE OFFICER	E2	5811	5811	Fl	4	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200345	MILITARY POLICE OFFICER	E2	5811	5811	FI	4	12	MHG	σ
SCTY	MP CO	BLDG 1526	M3300200346	MILITARY POLICE OFFICER	E2	5811	5811	FI	4	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200347	MILITARY POLICE OFFICER	压2	5811	5811	Fl	41	12	MHG	Q
SCTY	MP CO	BLDG 1526	M3300200348	MILITARY POLICE OFFICER	臣2	5811	5811	F1	41	12	MHG	6

TOUR	0	Q	Q	9	6	6	Q	0	6	0	6	0	0	0	0
MSC	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG	MHG
NOTE	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Prior	4	4	41	4	4	41	4	4	4	4	4	4	4	4	4
CAT	F	F1	F1	F1	F1	F1	F1	F1	F1	FI	F1	F1	FI	F.1	F1
PMOS	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
BMOS	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
GRD	E2	E2	日 22	田5	ES	正5	E4	五4	E4	臣4	E3	E3	E E	田33	E2
BILLET DESCRIPTION	MILITARY POLICE OFFICER	MILITARY POLICE OFFICER	MILITARY POLICE OFFICER	WATCH SUPERVISOR	WATCH SUPERVISOR	WATCH SUPERVISOR	MILITARY POLICE OFFICER	MILITARY POLICE							
BIC	M3300200349	M3300200350	M3300200351	M3300201089	M3300201090	M3300201091	M3300201097	M3300201098	M3300201099	M3300201100	M3300201105	M3300201106	M3300201107	M3300201108	M3300201124
roc	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG
DEPT	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO
FAP	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

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	DEPT	LOC	BIC	BILLET DESCRIPTION	GRD	BMOS	PMOS	CAT	Prior ity	NOTE	MSC	TOUR
SCTY	MP CO	BLDG 1526	M3300201636	MILITARY POLICE OFFICER	E4	5811	5811	F1	4	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201637	MILITARY POLICE OFFICER	E4	5811	5811	1.	4	12	MHG	6
SCTY	MP CO	BLDG 1526	M3300201638	MILITARY POLICE OFFICER	E4	5811	5811	[년	4	12	MHG	9
SCTY	MP CO	BLDG 1526	M3300201639	MILITARY POLICE OFFICER	E4	5811	5811	FI	4	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201640	MILITARY POLICE OFFICER	E33	5811	5811	F1	4	12	MHG	0
SCTY BN	MP CO	BLDG 1526	M3300201641	MILITARY POLICE OFFICER	E3	5811	5811	F1	4	12	MHG	6
SCTY	MP CO	BLDG 1526	M3300201642	MILITARY POLICE OFFICER	压3	5811	5811	11	4	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201643	MILITARY POLICE OFFICER	E 至	5811	5811	11	4	12	MHG	6
SCTY	MP CO	BLDG 1526	M3300201644	MILITARY POLICE OFFICER	E2	5811	5811	F1	41	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201645	MILITARY POLICE OFFICER	压2	5811	5811	F1	41	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201646	MILITARY POLICE OFFICER	E2	5811	5811	년	4	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201647	MILITARY POLICE OFFICER	E 33	5811	5811	F1	4	12	MHG	6
SCTY	MP CO	BLDG 1526	M3300201648	MILITARY POLICE OFFICER	표 83	5811	5811	ഥ	4	12	MHG	0
SCTY	MP CO	BLDG 1526	M3300201649	MILITARY POLICE OFFICER	EE	5811	5811	면	41	12	MHG	6
SCTY	MP CO	BLDG	M3300201650	MILITARY POLICE	E3	5811	5811	F1	4	12	MHG	6

TOUR		16	16	6	16	6									
			-	1	-	0,	6	0	9	9	<u>ه</u>	0	0	6	ο σ
MSC		MHG													
NOTE		12	12	12	12	12	12	12	12	12	12	12	12	12	12
Prior 1ty		41	41	41	4	4	4	41	4	41	4	41	4	4	4
CAT		F1	면	F1	F1	FI	면	표	F1	F1	F1	FI	F1	F1	FI
PMOS		5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
BMOS		5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
GRD		田3	E3	臣3	E3	臣3	E3	臣3	图3	E3	田33	E E	E3	田3	표 33
BILLET DESCRIPTION	OFFICER	MILITARY POLICE OFFICER													
BIC		M3300201651	M3300201652	M3300201653	M3300201654	M3300201655	M3300201656	M3300201657	M3300201658	M3300201659	M3300201660	M3300201661	M3300201662	M3300201663	M3300201664
roc	1526	BLDG 1526													
DEPT		MP CO													
FAP	BN	SCTY													

TOUR	0	Q	0	0	٥	9	6	0	0	6	0	0	0	T
MSC	MHG													
NOTE	12	12	12	12	1.2	12	12	12	12	12	12	12	12	
Prior 1ty	4	41	4	41	41	4	4	4	41	4	4,	4	41	
CAT	F1	F1	F1	1.	F1	F1	F.1	표7	F1	F1	F1	F1	면	
PMOS	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	
BMOS	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	
GRD	臣2	E4	E4	E33	E E	E33	E 33	E E	臣3	E3	E33	E3	E3	1
BILLET DESCRIPTION	MILITARY POLICE OFFICER	MILITARY POLICE												
BIC	M3300201665	M3300201728	M3300201729	M3300201730	M3300201731	M3300201732	M3300201733	M3300201734	M3300201735	M3300201736	M3300201737	M3300201738	M3300201739	O P LOCOOE CM
roc	BLDG 1526	BLDG												
DEPT	MP CO	ΔĐ Q												
FAP	SCTY	SCLY												

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TOUR		٥	٥	٥	9	0	0	0	9	0	9	Q	0	Q	თ
MSC		MHG													
NOTE		12	12	12	12	12	12	12	12	12	12	12	12	12	12
Prior 1ty		4	4	4	4	4	4	4	4	4	4,	4	4	4	4
CAT		F1	표.	FI	면	F1	면	면	F1	F1	F1	F1	면	FJ	F1
PMOS		5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
BMOS		5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811	5811
GRD		田3	E3	E3	E33	E E	E33	БВЗ	田3	E3	표 윤	臣3	压3	E 33	E3
BILLET DESCRIPTION	OFFICER	MILITARY POLICE OFFICER													
BIC		M3300201742	M3300201743	M3300201744	M3300201745	M3300201746	M3300201747	M3300201748	M3300201749	M3300201750	M3300201751	M3300201752	M3300201753	M3300201754	M3300201755
roc	1526	BLDG 1526													
DEPT	A CAMPA MANAGEMENT OF THE PROPERTY OF THE PROP	MP CO													
FAP	BN	SCTY													

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TOTA	5	0	0	n	0	ש	0		9		_	<u></u>		_	36		77		_			_
אנטע	705	MHG	2104	MH	MHG	MHG	215		MHG	MING		MHG	1 2	מווען	MHG		MHG	MHG	- -	MHG -	├—	DIA
- CHOSE	NOTE	12	0	12	12	12	1	77	12	C	77	12	;	177	12	1 1 1 1 2	,23	5,12	, 23	, 23	5.12	,23
Prior	1000	4	1	4	4	4		4	4	,	4,	4		4	4	•	7	7	-	7		7
1000	CAT	F1		F1	F1	F1		FJ	FI		<u>.</u>	F.		FI	 	4	F2	F 2	•	F2	-	F2
-	PMOS	5811	+	5811	5811	5811		5811	5811		5811	5811		5811	7641	404 T	0651	0651	5	0651		0651
	BMOS	5811	+	5811	5811	5811		5811	5811		5811	5811		5811	. 4) 4	4641	0651	1220	1000	0688		0688
The state of the s	2 2 2 3	E3		E3	E3	Į.	3	E3	E3		臣3	E33		臣5	1	85	回 见	F	<u>ស</u>	四		E 3
	BILLET	MILITARY POLICE	ונז	MILITARY POLICE OFFICER	MILITARY POLICE	MILITARY POLICE	OFFICER	MILITARY POLICE OFFICER	MILITARY POLICE	OFFICER	MILITARY FOLICE OFFICER	MILITARY POLICE	OFFICER	MILITARY POLICE OFFICER	COMPAT CAMERA	PHOTOGRAPHER	CYBER SECURITY	CYRER SECURITY		CYBER SECURITY	n: I	CYBER SECURITY APPRENTICE
	BIC		M3300201/56	M3300201757	M3300201758		M3300201759	M3300201760	19210000ccw	MODOCCE	M3300201762		M3300201/63	M3300201764		M3300103128	M3300104331		M3300104332	0 70 70 70 70 70 70 70 70 70 70 70 70 70	M3300104540	M3300104342
	1,00	BT.DG	1526	BLDG	BLDG	1526	1526	BLDG	BLDG	1526	BLDG	BLDG	1526	BLDG	1526	BLDG	BLDG	2456	BLDG	BLDG	2456	BLDG 2456
	חקטת.	1 390	MP CO	MP CO	000	- 1	MP CO	MP CO	- 1	MP CO	MP CO		MP CO	OD QM	25 414	G-3/5	לאווין ליבי		9-5		9-6	9-9
	FAP			51	BN	-	SCTY	SCTY	BN	BN	SCTY	BN	SCI I	SCTY	BN	HOSPT	TGSOH	BN	HOSPT	BN	BN	HOSPT

TOUR	9	9	9	9	G	10	9
		ļ				9	
MSC	MLG	MHG	DIV	DIV	DIV	DIV	DIV
NOTE	5,12	12	8, 9,13 ,15a , 15d, 20,	8, 9,13 ,15a , 15d, 20,	8, 9,13 ,15a , 15d, 20,	8, 9,13 ,15a , 15d, 20,	8,
Prior 1ty	77	4	н	H	H	-	1
CAT	F2	F2	F2	F2	FI 2	F2	F2
PMOS	0651	4641	03XX	03XX	03XX	03XX	03XX
BMOS	0688	4641	03XX	03XX	03XX	03XX	03XX
GRD	臣3	E5	E S	ਸ਼ 3	E3	E33	E3
BILLET DESCRIPTION	CYBER SECURITY APPRENTICE	COMBAT CAMERA PHOTOGRAPHER	REALISTIC IMMERSION ENVIROMENTAL TRAINER	REALISTIC IMMERSION ENVIROMENTAL TRAINER	REALISTIC IMMERSION ENVIROMENTAL TRAINER	REALISTIC IMMERSION ENVIROMENTAL TRAINER	REALISTIC
BIC	M3300104346	M3300105338	M330010RT01	M330010RT02	M330010RT03	M330010RT04	M330010RT05
roc	BLDG 2456	BLDG 2238	52 AREA IIT	BLDG 43030 9	BLDG 43031 6	52 AREA HSTL	BLDG
DEPT	9-5	G-3/5 CAM	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT	HOSPT

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TOUR		9	9	on .	o.	9	y	0	9
MSC		DIV	DIV	DIV	DIV	DIV	MLG	DIV	MHG
NOTE	9,13 ,15a , 15d,	₂	5,22	ro.	Ŋ	Ŋ	5,	1,2,	6B,1 3,15 A,18
Prior 1ty		н	Н	г	н	H	7	ю	т
CAT		[H	F2	F 2	F2	F2	F2	F3	F3
PMOS		0369	0369	0341	0341	0844	2111	0000	0000
BMOS		0369	0369	0341	0341	0844	2111	8014	8014
GRD		99	E4-	ក្ន	E3	E 5	臣3	E 33	E 2
BILLET DESCRIPTION	IMMERSION ENVIROMENTAL TRAINER	WARFARE SIMULATION SYSTEM SNCO	COMBINED ARMS STAFF TRAINER NCOIC	CALL FOR FIRE INSTRUCTORS	CALL FOR FIRE INSTRUCTORS	CALL FOR FIRE INSTRUCTORS	DUTY ARMORER	BASE LOCATOR	ATHLETICS/RECREA TION NCOIC
BIC		M33001WSS01	M33001WSS02	M33001WSS12	M33001WSS13	M33001WSS14	M3300200036	M3300100315	M3300100438
roc	43030	BLDG 21010 2	BLDG 21010 2	BLDG 43030 1	BLDG 43031 6	BLDG 43031 6	BLDG 1526	BLDG 13013 2	BLDG 1110
DEPT	TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	Armory	G-1 MPWR	MCCS
FAP	BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	SCTY	HQSPT BN	HQSPT

TOUR	9	9	9	9	9	9	9	9
MSC	MHG	MHG	MHG	MHG	MLG	MLG	MLG	MLG
NOTE	6B,1 3,15 A,18	6B,1 3,15 A,18 ,25	6B,1 3,15 A,18	6B,1 3,15 A,18	6B,1 3,15 A,18	6B,1 3,15 A,18	6B,1 3,15 A,18	6B,1 3,15
Prior 1ty	т	м	м	ĸ	ю	۴	м	3
CAT	된 -	F3	F3	F3	F3	F3	F3.	133
PMOS	0000	0000	0000	0000	0000	0000	0000	0000
BMOS	8014	8014	8014	8014	8014	8014	8014	8014
GRD	표 요	E 33	臣3	田3	E 33	ਲ ਲ	Б	E3
BILLET DESCRIPTION	ATHLETICS/RECREA TION NCOIC	ATHLETICS/RECREA TION ASSISTANT						
BIC	M3300100439	M3300100440	M3300100441	M3300100442	M3300100443	M3300100444	M3300100445	M3300100446
roc	BLDG 1110	BLDG 1110	BLDG 1110	BLDG 1110	BLDG 1110	BLDG 1110	BLDG 1110	BLDG 1110
DEPT	MCCS	MCCS	MCCS	MCCS	MCCS	MCCS	MCCS	MCCS
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT

TOUR	٥	Ф	٥	v		
MSC	MLG	MHG	DIV	DIV		
NOTE	3, 6, 8, 13, 15a & 15d	2, 3, 8, 10, 13, 14a & 18	2, 3, 8, 10, 13, 14a	2, 3, 8, 10, 13, 14a & 18		
Prior	. H	r.	н	H		
CAT	F33	F3	FJ 33	F1 5.		
PMOS	0000	0000	0000	0000		
BMOS	8014	8014	8014	8014		
GRD	Е3	E3	E3	ਲ ਤ		
BILLET DESCRIPTION	OPERATOR	RANGE MAINTENANCE SPECIALIST	RANGE MAINTENANCE SPECIALIST	RANGE MAINTENANCE SPECIALIST		
BIC	M3300100565	M3300100566	M3300100567	M3300100568		
roc	BLDG 43031 6	BLDG 43031 6	BLDG 43031 6	BLDG 1330		
DEPT	G-3/5 TRNG	G-3/5 MAINT	G-3/5 MAINT	G-3/5 MAINT		
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN		

TOUR	12	12	12	6	0
MSC 1	DIV	DIV	MHG	MHG	DIV
NOTE	2, 3, 8, 10, 13, 14a & 18	2, 3, 8, 10, 13, 14a & 18	2, 8, 10, 13, 14a & 18	7,8, 13,1 5,16 ,18	7,8, 13,1 5,16 ,18
Prior	г-1	н	ਜ	H	Н
CAT	E E	F1 C2	F4 C5	F 3	F B B
PMOS	0000	0000	0000	0000	0000
BMOS	8014	8014	8014		0933
GRD	E 33	E 33	E 3	題 5	E5
BILLET DESCRIPTION	RANGE MAINTENANCE SPECIALIST	RANGE MAINTENANCE SPECIALIST	RANGE MAINTENANCE SPECIALIST	ASSISTANT PIT NCO	ASSISTANT PIT NCO
BIC	M3300100569	M3300100570	M3300100571	M3300100594	M3300100595
LOC	BLDG 43031 6	BLDG 43031 6	43 AREA MOUT 131	53 AREA R213/ R214	33 AREA R102/ R103
DEPT	G-3/5 MAINT	G-3/5 MAINT	G-3/5 MAINT	G-3/5 RANGE	G-3/5 RANGE
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN

TOUR	٥	o o	o.	o.	a	Q	on on
MSC	MLG	DIV	DIV	MLG	MLG	MLG	DIV
NOTE	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16 ,18	7,8, 13,1 5,16 ,18
Prior	н		Н	Н	н	н	П
CAT	년 (건	E E	표.	E.	F3.	F3	F3
PMOS	0000	0000	0000	0000	0000	0000	0000
BMOS	0931	0931	0931	0931	0931	0931	0931
GRD	R 52	E C	ES	ES	S E	E3	도된 2
BILLET DESCRIPTION	INSTRUCTOR (MARKSMANSHIP)						
BIC	M3300100603	M3300100604	M3300100605	M3300100606	M3300100607	M3300100608	M3300100609
roc	33 AREA R102/ R103	53 AREA R213/ R214	53 AREA R213/ R214	53 AREA R213/ R214	33 AREA R102/ R103	33 AREA R102/ R103	53 AREA R213/ R214
DEPT	G-3/5 RANGE						
FAP	HQSPT BN						

TOUR	o.	Q	o	σ	Q	Q	9
MSC	DIV	DIV	MAW	MLG	DIV	DIV	MHG
NOTE	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16	7,8, 13,1 5,16 ,18	7,8, 13,1 5,16	7,8, 13,1 5,16 ,18,
Prior 1ty	н	н	∺	П	г	H	-
CAT	E C	F3	Б	F3.3	F3	គ្ន	F3
PMOS	0000	0000	0000	0000	0000	0000	0000
BMOS	0931	0931	0931	0931	0931	0931	0931
GRD	E 2	E 5	EE 22	ខ្ម	E5	<u>S</u> E	E4
BILLET DESCRIPTION	INSTRUCTOR (MARKSMANSHIP)						
BIC	M3300100617	M3300100618	M3300100619	M3300100620	M3300100621	M3300100622	M3300100623
roc	33 AREA R102/ R103	53 AREA R213/ R214	33 AREA R102/ R103	33 AREA R102/ R103	53 AREA R213/ R214	53 AREA R213/ R214	33 AREA R102/ R103
DEPT	G-3/5 RANGE						
FAP	HQSPT BN						

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TOUR	φ	v	9	v	
MSC	DIV	DIV	DIV	DIV	
NOTE	7,8, 13,1 5,16 ,18,	3, 6b, 8,13 , 15a &	3, 6b, 8,13 , 15a &	3, 6b, 8,13 , 15a & & 15d	
Prior 1ty	H	н	1	Н	
CAT	E G	년 3	다 단 단		
PMOS	0000	0000	0000	0000	
BMOS	0931	8014		8014	
GRD	E4	EI CV	E 5	ы С	
BILLET DESCRIPTION	INSTRUCTOR (MARKSMANSHIP)	OPERATOR	OPERATOR	OPERATOR	
BIC	M3300100624	M3300100633	M3300100634	M3300100635	
roc	53 AREA R213/ R214	52 AREA HSTL	43 AREA KILO 2 MOUT	BLDG 43031 6	
DEPT	G-3/5 RANGE	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	

TOUR	თ	თ	φ	12
MSC	MLG	MLG	MLG	DIV
NOTE	1, 2, 4, 6b, 6d, 8, &	1, 2, 4, 6b, 6d, 8, & 15d	6b, 8,13 , 15a &	6b, 8,13 , 15a & 15d
Prior 1ty	τ.	H	Н	-
CAT	E C	E4 CO	F3	F3
PMOS	0000	0000	0000	0000
BMOS	8014	8014	8014	8711
GRD	E	ន	ES	ਲ ਨ
BILLET DESCRIPTION	RANGE AND SYSTEM SCHEDULER	RANGE AND SYSTEM SCHEDULER	TRAINING CENTER COORDINATOR	GROUND TRAINING SIMULATOR OPERATOR
BIC	M3300100644	M3300100645	M3300100646	M3300100647
roc	BLDG 1330	BLDG 43031 6	43 AREA KILO 2 MOUT	43 AREA KILO 2 MOUT
DEPT	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN

TOUR	12	12	12	6	6
MSC	DIV	DIV	DIV	MLG	MHG
NOTE	6b, 8,13 , 15a &	6b, 8,13 , 15a &	6b, 8,13 , 15a & &	3,8, 13	1, 2, 8, 15D
Prior ity	1	П	ਜ	н	Н
CAT	F3	E4 CO	F3	F3	ਜ 8
PMOS	0000	0000	0000	0000	0000
BMOS	8711	8711	8711	8014	8014
GRD	В 5	<u>ស</u> ស	BS	E4	표
BILLET DESCRIPTION	GROUND TRAINING SIMULATOR OPERATOR	GROUND TRAINING SIMULATOR OPERATOR	GROUND TRAINING SIMULATOR OPERATOR	TRAINING CENTER COORDINATOR	OPERATIONS CLERK
BIC	M3300100648	M3300100649	M3300100650	M3300100651	M3300100680
roc	BLDG 43030 1	52 AREA IIT	43 AREA MOUT 131	BLDG 2238	BLDG 2399
DEPT	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG	G-3/5 TRNG
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN

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TOUR	φ	9	9	9	9	D
MSC	MHG	MHG	MHG	MLG	MLG	MLG
NOTE	1, 2, 4, 6A, 6B, 6I, 8,	1, 2, 4, 6A, 6B, 6I, 8,	6G,7 8,8,	6G,8	6G,8	1,4, 6A,6 B,6I ,8,1
Prior 1ty	m	٣	m	ю	т	м
CAT	E E	F3	F3	F3	F3	F3
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8014	8014	8014	8014	8014	8014
GRD	E3	E3	E4	田3	臣3	S 2
BILLET DESCRIPTION	CURATOR ASST, RANCH HOUSE	CURATOR ASST, MECH MUSEUM	ADMIN/WAREHOUSE CLK	ADMIN/WAREHOUSE CLK	ADMIN/WAREHOUSE CLK	CURATOR ASST
BIC	M3300102632	M3300102633	M3300102642	M3300102643	M3300102644	M3300103062
roc	BLDG 1160	BLDG 1160	BLDG 1344	BLDG 1344	BLDG 1344	BLDG 1160
DEPT	G-3/5 HIST	G-3/5 HIST	CSAC	CSAC	CSAC	G-3/5 HIST
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN

100000	DEPT	LOC	BIC	BILLET DESCRIPTION	GRD	BMOS	PMOS	CAT	Prior 1ty	NOTE	MSC	TOUR
Η	LSSS-W	BLDG 1687	M330010VT04	VITA REP - GROUP	ः <u>च</u>	8014	0000	F.	77	1,4, 6 LESS A,D, H,I	MLG	v
- 1	LSSS-W	BLDG 1687	M330010VT05	VITA REP - GROUP	E4	8014	0000	Ed Cd	77	1,4, 6 LESS A,D, H,I	MAW	v
* '	LSSS-W	BLDG 1687	M330010VT06	VITA REP - GROUP	요4	8014	0000	F3	77	1,4, 6 LESS A,D, H,I	VIC	٧
1	LSSS-W	BLDG 1687	M330010VT07	VITA REP - GROUP	년 주	8014	0000	F3	73	1,4, 6 LESS A,D, H,I	MAW	9
	LSSS-W	BLDG 1687	M330010VT08	VITA REP - GROUP	E4	8014	0000	F3	7	1,4, 6 LESS A,D, H,I	DIV	9
1	LSSS-W	BLDG 1687	M330010VT09	VITA REP - GROUP	된	8014	0000	F3	77	1,4, 6 LESS A,D, H,I	DIV	٥

TOUR	v	v	v	φ	9	Q
MSC	DIV	DIV	DIV	DIV	DIV	DIV
NOTE	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I
Prior 1ty	N	77	7	7	77	8
CAT	F3	F3	F3	ਸ3	F3	بر د
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8014	8014	8014	8014	8014	8014
GRD	E 4	E4	E4	E4	E4	된 4
ET TION	- GROUP					
BILLET DESCRIPTION	VITA REP					
BIC	M330010VT16	M330010VT17	M330010VT18	M330010VT19	M330010VT20	M330010VT21
LOC	BLDG 1687	BLDG 1687	BLDG 1687	BLDG 1687	BLDG 1687	BLDG 1687
DEPT	LSSS-W	LSSS-W	LSSS-W	LSSS-W	LSSS-W	LSSS-W
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN

Co.			1	<u> </u>	<u> </u>		
TOUR	9	ν	ø	9	9	Q	٥
MSC	MLG	DIV	MLG	MHG	MHG	DIV	DIV
NOTE	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I	1,4, 6 LESS A,D, H,I	6,11	6,11	ru.	r ₂
Prior 1ty	77	N	N	3	е	г	
CAT	FE 33	년 C	F3	ъЗ	F3	F.F.	FJ 33
PMOS	0000	0000	0000	0000	0000	0000	0000
BMOS	8014	8014	8014	8014	8014	8711	8711
GRD	五五	E4	E4	E4	E4	년 4	4.
BILLET DESCRIPTION	VITA REP - GROUP	VITA REP - GROUP	VITA REP - GROUP	DRIVER/CHASER	DRIVER/CHASER	WARFARE SIMULATION SYSTEM TERMINAL OPERATOR	WARFARE SIMULATION SYSTEM TERMINAL OPERATOR
BIC	M330010VT28	M330010VT29	M330010VT30	M33001SEPS1	M33001SEPS2	M33001WSS03	M33001WSS04
roc	BLDG 1687	BLDG 1687	BLDG 1687	BLDG 1336	BLDG 1336	BLDG 43031 6	BLDG 21010 2
DEPT	LSSS-W	LSSS-W	LSSS-W	A Co	A Co	G-3/5 TRNG	G-3/5 TRNG
FAP	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN	HQSPT BN

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TOUR	9	9	ý	φ	φ	9	9
MSC	MHG	MAM	MLG	DIV	DIV	DIV	DIV
NOTE	24	24	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1 8,24
Prior	77	2	н	Н	П	Н	г
CAT	F3	F3	년 다	П Э	<u>म</u> 3	F. 7.3	ਜ਼ ਦ
PMOS	0000	0000	0000	0000	0000	0000	0000
BMOS	8014	8014	8151	8151	8151	8151	8151
GRD	E3	E2	년 7	压3	E 3	E 33	E 33
BILLET DESCRIPTION	DUTY ARMORER	DUTY ARMORER	SECURITY GUARD (WILDLIFE MGT/DRIVER)	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD
BIC	M3300200035	M3300200037	M3300200137	M3300200263	M3300200264	M3300200265	M3300200266
roc	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	Armory	Armory	MP CO	MP CO	MP CO	MP CO	MP CO
FAP	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

10,000						
TOUR	9	v	9	φ	9	v
MSC	DIV	MLG	MLG	DIV	DIV	DIV
NOTE	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1
Prior ity	Н	П	П	1	Н	1
CAT	F3	F3	ਸ 3	F# 5.	F3	F 3
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8151	8151	8151	8151	8151	8151
GRD	E3	田3	E3	E3	E33	E3
BILLET DESCRIPTION	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD
BIC	M3300200267	M3300200268	M3300200269	M3300200270	M3300200271	M3300200272
LOC	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO
FAP CMD	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

FAP	DEPT	LOC	BIC	BILLET DESCRIPTION	GRD	BMOS	PMOS	CAT	Prior	NOTE	MSC	TOUR
SCTY	MP CO	BLDG 1526	M3300200273	SECURITY GUARD	E E	8151	0000	آ را ت	н	1,4, 5,6, 7,8, 15,1	MLG	9
SCTY	MP CO	BLDG 1526	M3300200274	SECURITY GUARD	<u>ਬ</u>	8151	0000	F3	1	1,4, 5,6, 7,8, 15,1 8,24	MLG	φ
SCTY	MP CO	BLDG 1526	M3300200275	SECURITY GUARD	면 연	8151	0000	F3	Ħ	1,4, 5,6, 7,8, 15,1 8,24	MLG	9
SCTY	MP CO	BLDG 1526	M3300200276	SECURITY GUARD	E 3	8151	0000	F.3	Н	1,4, 5,6, 7,8, 15,1	MAW	φ
SCTY	MP CO	BLDG 1526	M3300200277	SECURITY GUARD	표 8	8151	0000	F.	П	1,4, 5,6, 7,8, 15,1 8,24	MAW	ω
SCTY	S - 4	BLDG 1526	M3300200453	MOTOR VEH OPER	4	3531	0000	년 C	77	1,4, 5,6, 7,8, 15,1 8,24	MLG	· e

TOUR	y	v	v	v	v	9
MSC	MAW	MAW	MAW	MHG	MHG	MHG
NOTE	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1 8,24
Prior ity	1	н	н	н	н	т.
CAT	F3	ਜ਼ ਹ	£ 1 .	F 3	ች ጌ	بر 3
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8151	8151	8151	8151	8151	8151
GRD	E3	E 33	E 3	E3	E33	ЕЗ
BILLET DESCRIPTION	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD
BIC	M3300201666	M3300201667	M3300201668	M3300201669	M3300201670	M3300201671
roc	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	MP CO	MP CO	MP CO	МР СО	MP CO	MP CO
FAP	SCTY	SCTY	SCTY	SCTY BN	SCTY	SCTY

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TOUR	v	v	. v	٥	v	٥
MSC	MHG	DIV	DIV	DIV	DIV	DIV
NOTE	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1
Prior 1ty	r-1	e-1	Н	Н	П	Н
CAT	E E	Er G	표3	E C	FF 33	F3.
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8151	8151	8151	8151	8151	8151
GRD	E33	E3	E3	표 83	E3	E3
BILLET DESCRIPTION	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD
BIC	M3300201672	M3300201673	M3300201674	M3300201675	M3300201676	M3300201677
roc	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	MP CO	MP CO	MP CO	MP CO	MP CO	MP CO
FAP	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

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TOUR	. 6	9	9	9	9	v
MSC	DIV	DIV	DIV	DIV	DIV	DIV
NOTE	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1
Prior 1ty	Н	н	1		7	1
CAT	E.	표 3	F3	F3	F4 C)	ਜ 3
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8151	8151	8151	8151	8151	8151
GRD	E 33	표 83	E3	E3	E3	ED ED
BILLET DESCRIPTION	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD
BIC	M3300201684	M3300201685	M3300201686	M3300201687	M3300201688	M3300201689
LOC	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	мь со	МР СО	MP CO	MP CO	MP CO	MP CO
SA C	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

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TOUR	9	٥	9	Q	9	٥
MSC	DIV	DIV	DIV	DIV	DIV	DIV
NOTE	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1 8,24
Prior 1ty	Н	Н	Н	Н	Н	Н
CAT	E	표3	[H	E.	E E	ਸੂ 3
PMOS	0000	0000	0000	0000	0000	0000
BMOS	8151	8151	8151	8151	8151	8151
GRD	E 33	E33	图3	E 멸	E 33	臣3
BILLET DESCRIPTION	SECURITY GUARD	SECURITY GUARD				
BIC	M3300201690	M3300201691	M3300201692	M3300201693	M3300201694	M3300201695
roc	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	MP CO	MP CO				
FAP	SCTY	SCTY	SCTY	SCTY	SCTY	SCTY

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TOUR	φ	9	9
MSC	DIV	DIV	DIV
NOTE	1,4, 5,6, 7,8, 15,1 8,24	1,4, 5,6, 7,8, 15,1	1,4, 5,6, 7,8, 15,1
Prior ity	H	Н	н
CAT	F3	ਸ 3	ъ Б
PMOS	0000	0000	0000
BMOS	8151	8151	8151
GRD	E2	E 2	[편
BILLET DESCRIPTION	SECURITY GUARD	SECURITY GUARD	SECURITY GUARD
BIC	M3300201708	M3300201709	M3300201710
roc	BLDG 1526	BLDG 1526	BLDG 1526
DEPT	MP CO	MP CO	MP CO
FAP	SCTY	SCTY	SCTY

Marine Corps Air Station, Camp Pendleton Fleet Assistance Program Requirements

MSC	MAW	MAW	MAW	MAW	MAW	MAW	MAM	MAW	MAW	MAW	MAW	MAW	MAW	MAW
NOTE	28	28	28	28	28						25,2	25,2	25,2	25,2
TOUR	36	36	36	36	36	36	36	36	36	36	36	36	36	36
CAT	F1	F1	댐	F1	F	T.	면	면	면	단	되	편	F1	다
BMOS	7253	7253	7252	7252	7252	7257	7257	7257	7257	7257	7051	7051	7051	7051
GRD	E3-E7	E3-E7	E3-E7	E3-E7	E3-E7	臣3-臣7	E3-E7	E3-E7	臣3-臣7	E3-E7	E6	ES	8 3	ਸ ਨ
BILLET DESCRIPTION	ARRIVAL & DEPARTURE CONTROLLER	ARRIVAL & DEPARTURE CONTROLLER	LOCAL CONTROLLER	LOCAL CONTROLLER	LOCAL CONTROLLER	AIR TRAFFIC CONTROLLER	TRAINING CHIEF	MATERIAL NCO	CRASH CHIEF	P-19 VEH OPERATOR				
DIG	M0220800111	M0220800112	M0220800144	M0220800146	M0220800147	M0220800148	M0220800151	M0220800166	M0220800177	M0220800202	M0220800211	M0220800219	M0220800221	M0220800242
LOC	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 23100	BLDG 2370	BLDG 2370	BLDG 2370	BLDG 2370
SEC	ATC	ATC	ATC	ATC	ATC	ATC	ATC	ATC	ATC	ATC	ARFF	ARFF	ARFF	ARFF
FAP	NGÖS ÖHYÖH	HQ&HQ	HQ&HQ SQDN	NGÖS ÖH3ÖH	NOOS OH3OH	NGÖS ÖH3ÖH	HQ&HQ SQDN	NGÖS ÖH Y ÖH	HQ&HQ SQDN	HQ&HQ SQDN	HQ&HQ SQDN	HQ&HQ SQDN	NGÖS ÖHYÖH	NGÖS ÖH%ÖH

MSC	MAW		MAM	MAW		MAW	MAM		MAM		MAW		MAW		MAM		MAW										
NOTE	25,2	9	25,2	25,2	ه ر	25,2	25,2	9	25,2	9	25,2	9	25,2		25,2	9	25,2	9	25,2	· 0	25,2	9	25,2	φ.	25,2	. 0	25,2 6
TOUR	36		36	36	,	ς O	36		36		36		36		36		36		36		36		36		36	,	36
CAT	면		FI	F1	1	년 관	F1		FI		F1		F1		F1		F1		F1		F1		F1		F1		FI
BMOS	7051		7051	7051	100	TSO/	7051		7051		7051		7051		7051		7051		7051		7051		7051		7051		7051
GRD	ES		田3	E3	r E	า	E3		E3		E3		E3		E3		E5		臣另		E4		E5		E4		E4
BILLET DESCRIPTION	P-19 VEH OPERATOR		P-19 TURRET OPERATOR	P-19 TURRET OPERATOR	FIBERICHTED TRACE		P-19 VEH HANDLINE		P-19 VEH HANDLINE	OPER	P-19 VEH HANDLINE	OPER	P-19 VEH	HANDLINE/RES	FIREFIGHTER TECH		FIREFIGHTER TECH										
BIC	M0220800243		M0220800248	M0220800249	M0220800250	000000000000000000000000000000000000000	M0220800262		M0220800263		M0220800264		M0220800271		M0220800274		M0220800283		M0220800284		M0220800285		M0220800286		M0220800287		M0220800288
LOC	BLDG	2370	BLDG 2370	BLDG	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG	2370	BLDG 2370
SEC	ARFF		ARFF	ARFF	ARFF		ARFF		ARFF		ARFF		ARFF		ARFF		ARFF		ARFF		ARFF		ARFF		ARFF		ARFF
FAP	ОНЭОН	SODN	HOEHO	НОЕНО	НОЕНО	SQDN	ОНЗОН	NGGS	ОНЗОН	NOOS	й Токно	SQDN	НОЕНО	SQDN	й Токно	NGÖS	ОНЭОН	SODN	НОЕНО	SQDN	ОНЭОН	SQDN	НОЕНО	NGÖS	ОНЭОН	SODN	NGOS OH3OH

MSC		MAW	MAW	MAM	MAW	MAM	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW
10000			├──		-			ļ	Œ	Œ	Σ	W.	W	W.	W.
NOTE		25,2	25,2	25,2	25,2	25,2	25,2	25,2					27	27	27
TOUR		36	36	36	36	36	36	36	12	12	12	9	9	9	9
CAT		F1	11	F1	[년	F1	F1	F1	F2	F2	F2	F2	F3	F3	F3
BMOS		7051	7051	7051	7051	7051	7051	7051	6541	6541	6541	7041	8014	8014	8014
GRD		ES	E4	E4	H 3	E3	E E	E 33	E4	E4	E 4	E3	E5	<u>전</u>	E4
BILLET DESCRIPTION		FIREFIGHTER TECH	AVN ORD SYS TECH	AVN ORD SYS TECH	AVN ORD SYS TECH	AVN OPS CLERK	FUEL DIST SUPERVISOR	BULK FUEL SUPERVISOR	BULK FUEL SPL						
BIC		M0220800289	M0220800295	M0220800296	M0220800297	M0220800299	M0220800300	M0220800301	M0220800408	M0220800409	M0220800413	M0220800042	M0220800368	M0220800369	M0220800372
roc	The second	BLDG 2370	BLDG 23185	BLDG 23185	BLDG 23185	BLDG 2399	BLDG 23185	BLDG 23185	BLDG 23185						
SEC		ARFF	ORD	ORD	ORD	FLCL	FUELS	FUELS	FUELS						
FAP	CMC	HQ&HQ SQDN	NGOS SODN	NGÖS ÖDDN	NGÖS ÕHYÖH	HQ&HQ SQDN	NGÖS ÖNDN	NGÖS ÖH3ÖH	NOOS OHTO	NGÖS ÖH3ÖH	NGÖS ÕH3ÕH	NGÖS ÕHÖĞHÖ	NGÖS ÖHYÖH	HQ&HQ OH3OH	NGÖS ÖDN

MSC	MAW	MAW	MAM	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAM	MAW	MAW	MAW	MAW	MAM
TOUR NOTE	27	27	27	27	27	27	27									
TOUR	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9
CAT	F3	F3	F3	표	F3	F13	F3	F3	F3	F3	F3	F3	F3	F3	F3	F3
BMOS	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014
GRD	Б 4	EB	E 4	E 4	E4	년 주	E 4	E4	25	E4	E4	<u>ы</u>	ស	E4	E4	E4
BILLET DESCRIPTION	BULK FUEL SPL	FIELD WIREMAN	BLDG/GROUNDS CREW	BLDG/GROUNDS CREW	BLDG/GROUNDS CREW	TOOL ROOM/LOGISTICS NCO	SINGLE MARINE PROGRAM	SINGLE MARINE PROGRAM	SINGLE MARINE PROGRAM	SINGLE MARINE						
BIC	M0220800373	M0220800376	M0220800377	M0220800388	M0220800389	M0220800390	M0220800391	M0220800577	M0220800325	M0220800326	M0220800327	M0220800354	M0220800559	M0220800560	M0220800561	M0220800562
roc	BLDG 23185	BLDG 23123	BLDG 23123	BLDG .	BLDG 23123	BLDG 23123	BLDG 23123	BLDG 23123	BLDG							
SEC	FUELS	CIO	S-4	S-4	S-4	PWD	S-4	S-4	S-4	S-4						
FAP	NGÖS ÖH3ÖH	NG&RO	NG&HQ SQDN	NGÖS ÖH?ÖH	NG©S SÕDN	NG&HQ SQDN	NG&HQ SQDN	NG©S ODN	NG©S ÖH%ÖH	NGÖS ÖHYÖH	NG©S ODDN	HQ&HQ SQDN	NGÖS ÖDDN	NGOS SODN	NGÖS ÖH3ÖH	ОНЗОН

MSC			MAM	MAM	MCT.	MAM		MAM	MAW		MAW		MAM		MAW		MAW		MAM		MAM	MAM		MAW		MAW		MAW	
NOTE																				-									
TOUR			3	۲)	m		C)	m		3		ю		ы		9		9		9	9		9	-	9	-	9	
CAT			FI	도교	1	F3		F3	F3		F3		F3		F3		F3		F3		ъ Б	FJ C		ъЗ		F3		F3	
BMOS			8014	8014	0	8014		8014	8014		8014		8014		8014		8014		8014		8014	8014		8014		8014		8014	
GRD			E2-E4	F2-F4	1	E2-E4		压2-压4	E2-E4		E2-E4		E2-E4		E2-E4		53		ES		ក	E4		E4		E33		E3	
BILLET DESCRIPTION		PROGRAM	AUXILIARY SECURITY	AUXILIARY SECURITY	\sim	AUXILIARY SECURITY	FORCE	AUXILIARY SECURITY FORCE	AUXILIARY SECURITY	FORCE	HAZMAT HNDLR		HAZMAT HNDLR	F	HAZMAT HNDLR	HAZMAT HNDLR		HAZMAT HNDLR		HAZMAT HNDLR		HAZMAT HNDLR							
BIC		N C	M02208ASF1	M02208ASF2		M02208ASF3		M02208ASF4	M02208ASF5		M02208ASF6		M02208ASF7		M02208ASF8		M0220800589		M0220800590		M0220800591	M0220800594		M0220800595		M0220800596		M0220800598	
LOC		23123	BLDG 23123	BLDG	23123	BLDG	23123	BLDG 23123	BLDG	23123	BLDG	23123	BLDG	23123	BLDG	23123	BLDG	23171	BLDG	7777	8LDG 23171	BLDG	23171	BLDG	23171	BLDG	23171	BLDG 23171	7/177
SEC			S-4	S-4		S-4		S-4	S-4		S-4		S-4		S-4		HZMT		HZMT		T.WZH	HZMT		HZMT		HZMT		HZMT	
FAP	CMD	SQDN	NGOS SODN	ОНЗОН	SQDN	ОНЭОН	NOOS	NGÖS ÖHZÖH	НОЕНО	SQDN	НО&НО	SQDN	ПОСНО	SQDN	НОЕНО	NGÖS	ОНЗОН	SQDN	OH3OH	NOOT	NOOS	НОЕНО	SQDN	ОНЗОН	SQDN	НОЕНО	SQDN	HOEHO	, גול א גול א

MSC	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAW	MAM
NOTE														,
TOUR	9	9	9	9	9	12	12	9	9	9	9	9	9	9
CAT	F3	F3	편3	F3	F3	F3	F3	F3	F3	F3	F3	F3	F3	F3
BMOS	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014	8014
GRD	E3	E 33	E33	E4	ស	E7	គ្ន	E4						
BILLET DESCRIPTION	HAZMAT HNDLR	RECYCLING PRG COORD	STATION GYM	STATION GYM	STATION GYM	24 AREA BILLETING OFFICE								
BIC	M0220800599	M0220800601	M0220800563	M0220800564	M0220800567	M0220800547	M0220800548	M0220800549	M0220800550	M0220800551	M0220800552	M0220800553	M0220800554	M0220800555
POC	BLDG 23171	BLDG 23171	BLDG 24079	BLDG 24079	BLDG 24079	BLDG 24085								
SEC	HZMT	HZMT	S-4	S-4	S-4	S-4	S-4	S-4	S-4	S-4	S-4	S-4	S-4	S-4
FAP	NG©S SÕDN	NG©S ODDN	HQ&HQ SQDN	NGÖS ÕH%ÕH	NGÖS ÖHYÖH	NGÖS ÖHYÖH	NGÖS ÖDN	NGÖS ÖDN	NGÖS ÖHYÖH	NGÖS ÖHYÖH	NGOS OHOÇHO	NG©S OH%OH	HQ&HQ OH&OH	NGÖS ÖDN

Legal Service Support Section-West Fleet Assistance Program Requirements

TOUR	36	36	36	36	36	36	36	36	36	36	36	36	36	36	36
MSC	1	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CLC-	CIC-
NOTES	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Priority	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
CAT	FI	F1	면	년	FI	17.1	FI	ഥ	FI	면	FI	FI	단	년	F1
PMOS	4402	4402	4402	4402	4402	4402	4402	4402	4421	4402	4402	4421	4421	4421	4421
BMOS	4402	4402	4402	4402	4402	4402	4409	4402	4421	4402	4402	4421	4421	4421	4421
GRD	03	02	03	03	03	04	04	04	田田	03	02	E3	五4	E5	E4
BILLET DESCRIPTION	LEGAL ASSISTANCE ATTORNEY	LEGAL ASSISTANCE ATTORNEY	LEGAL SERVICES OFFICER	LEGAL SERVICES OFFICER	LEGAL SERVICES OFFICER	SENIOR DEFENSE COUNSEL	SENIOR TRIAL COUNSEL	TRIAL/DEFENSE COUNSEL	DEFENSE CLERK	LEGAL ASSISTANCE ATTORNEY	LEGAL ASSISTANCE ATTORNEY	LEGAL SERVICES CLERK	MILITARY JUSTICE ADMIN CHIEF	MILITARY JUSTICE NCO	MILITARY JUSTICE
BIC	M0222600015	M0222600016	M0222600011	M0222600012	M0222600013	M0222600014	M0222600009	M0222600010	M0222700011	M0222700020	M0222700021	M0222700008	M0222700012	M0222700009	M0222700010
DEPT	LSST- 29	LSST- 29	LSST- 29	LSST- 29	LSST- 29	LSST- 29	LSST- 29	LSST- 29	LSST- M	LSST- M	LSST- M	LSST- M	LSST- M	LSST- M	LSST-
FAP AT	29 PALMS	29 PALMS	29 PALMS	29 PALMS	29 PALMS	29 PALMS	29 PALMS	29 PALMS	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS

TOUR		36	36	36	36	36	36	36	36	36
MSC	11	CLC-	CLC-	CLC-	CLC-	CLC- 11	CLC-	CLC- 11	CLC- 16	CLC- 16
NOTES		12	12	12	12	12	12	12	12	12
Priority		4	4	4	4	4	4	4	4	4
CAT		F1	F1	F1	LA	F1	FI	F1	F1	F1
PMOS		4402	4402	4402	4402	4402	4402	4402	4402	4402
BMOS		4409	4409	4402	4402	4402	4402	4402	4402	4402
GRD		90	04	03	03	03	03	03	03	03
BILLET DESCRIPTION	NCO	SENIOR DEFENSE COUNSEL	SENIOR TRIAL COUNSEL	TRIAL COUNSEL / SAUSA	TRIAL COUNSEL / SAUSA	TRIAL/DEFENSE COUNSEL	TRIAL/DEFENSE COUNSEL	TRIAL/DEFENSE COUNSEL	TRIAL/DEFENSE COUNSEL	TRIAL/DEFENSE COUNSEL
BIC		M0222700019	M0222700013	M0222700017	M0222700018	M0222700014	M0222700015	M0222700016	M0221202510	M0221200511
DEPT	M	LSST- M	LSST- M	LSST- M	LSST- M	LSST- M	LSST- M	LSST- M	LSST- M DET YUMA	LSST- M DET YUMA
FAP AT	MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS MIRAMAR	MCAS	MCAS

Fleet Assistance Program (FAP) Billet Prerequisites

- 1. Requires typing ability with a minimum of 15 words per minute.
- 2. Must currently possess an active United States Marine Corps e-mail account.
- 3. Requires commercial 3-ton license. Marine Coprs Installations West-Marine Corps Base, Camp Pendleton (MCIWEST-MCB CAMPEN) will assume training and licensing requirements.
- 4. Computer related billet requiring contact relief with a 10-day turnover period.
- 5. Secret clearance required.
- 6. Must meet following prerequisites in order to be assigned to billet:
 - a. Minimum age of 19 required.
- b. Be mature, reliable, trustworthy and have the ability to tactfully, impartially, and firmly enforce regulations.
- c. Be of proportionate height and weight according to Marine Corps regulations, and physically qualified in all respects.
- d. Be a high school graduate or possesses a GT score above 89.
- e. Be able to pass a basic spelling/written communication exam.
- f. Possess average proficiency (pro) and conduct (con) marks of at least 4.0.
- g. No record of court-martial, felony, civil conviction or adverse in-service drug/alcohol related involvement.
 - h. Be able to pass emergency operator's licensing exam.
- i. Have a safe driving record, as determined by the Base Provosts Marshal's Office.
- j. Nominees must be interviewed by gaining command prior to issuance of FAP orders.

- 7. Must be qualified marksman or above with service rifle during last qualification firing.
- 8. Must possess a valid state motor vehicle driver's license.
- 9. If substitution grade and or MOS are not the same as the required grade and MOS, substitution is not authorized without prior approval of the Installation FAP Coordinator.
- 10. Must possess rudimentary carpentry skills and or limited masonry experience.
- 11. Billet must be filled by a female Marine.
- 12. Must hold Intended Military Occupational Specialty or Primary Military Occupational Specialty of assigned billet.
- 13. Must be in a full duty status.
- 14. Preferred Military Occupational Specialty (MOS) of 06XX or 28XX however, any MOS is acceptable provided the Marine has computed skills.
- 15. Must meet following prerequisites in order to be assigned to billet:
 - a. Be able to lift 50 pounds.
- b. Not have allergies that would preclude them from working in heavily vegetated areas.
- c. Have no Nonjudicial Punishment or Court Martial within the last 12 months in order to be certified as range safety officer (non-fire).
- d. Possess a privately owned vehicle in order to commute to and from work location.
- e. Must not be convicted of a misdemeanor involving domestic violence.
- f. Must be a Noncommissioned Officer (NCO) for assignment to this billet.
- g. Must be professional development education complete for present grade.

- 16. Must possess the secondary MOS 0933 (Marksmanship Coach) per MCO 3574.2. FAP Personnel who do not currently possess the 0933 MOS will be trained by MCIWEST-MCB CAMPEN. Current FAP personnel for these substitute personnel will remain with MCIWEST-MCB CAMPEN until the substitute is trained and certified to assume the duties of the billet, which could take up to 30 days from date substitute reports to billet.
- 17. Must be a staff noncommissioned officer.
- 18. Due to heavy lifting, female Marines who are pregnant are not qualified for assignment to these billets.
- 19. Must be an NCO due to the Chaser requirements.
- 20. Should be filled by 03XX, 08XX, or 18XX MOSs.
- 21. Must have OIF/OEF deployment experience.
- 22. Must have adequate knowledge of Call for Fire and map reading.
- 23. At a minimum a DODI 8570 IAT Level I Certification.
- 24. Must be able to pass AA&E Screening.
- 25. No restrictions for assignment of shift work between the hours of 0400 and 2230, to include weekends and holidays.
- 26. Total of Marine Corps Air Station Camp Pendleton (MCAS CamPen) 7051s cannot fall below 43 Marines without causing a reduction in airfield operating hours.
- 27. Total of MCAS CamPen Bulk Fuel billets cannot fall below 23 Marines without causing a reduction in airfield operating hours.
- 28. Critical position. If not filled, or if less than 90 days advance notice is given to have the Marine returned for deployment, airfield operating hours may be impacted.

Fleet Assistance Program Billet Position Description Example

BIC	SECTION	DESCRIPTION	Mos	TOUR	CAT	GRADE
M3300100315	MILPERS	BASE LOCATOR	8014	12 MOS	F3	E4

1. Prerequisites: 1, 2, 4, 5

- a. Prerequisites contained within the FAP Agreement are:
- (1) Requires typing ability with a minimum of 10 words per minute.
- (2) Must currently possess an active United States Marine Corps e-mail account.
- (3) Computer related billet requiring contact relief with a 10-day turnover.
- (4) Must have security clearance in order to access Marine Locator System.
- 2. <u>Purpose of Position</u>. To provide an experienced and knowledgeable Marine to answer and direct telephonic and walk-in inquiries at the front desk of building 130132 for the following agencies: Military Personnel, DEERS Rapid Site, TRICARE Medical Service Center, and Vehicle Registration.
- 3. Major Duties. The Fleet Assistance Program Marine serves as the Marine Locator for the entire installation, as well as inquiries made from retirees, family members and civilian agencies. Utilizing access to Marine Corps Total Force System, the internet, local directives and publications, the Locator Marine provides assistance for various telephonic and in-person inquiries. The Locator Marine must be knowledgeable of activities, facilities and units aboard Camp Pendleton, and how to obtain these services.
- 4. Supervision. No supervisory duties involved.
- 5. <u>Work Environment</u>. Work performed is primarily sedentary and conducted at an office desk. Physical labor is required for routine maintenance and repair of facility structure and its contents.

6. Additional Duties

- a. <u>Classroom Schedule Coordinator</u>. Maintain the building's classroom schedule for use by various units and agencies aboard Camp Pendleton, to include civilian agencies. Conduct classroom use briefs prior to use and post classroom inspections. Ensure facilities are maintained, equipment is operational and schedule is up to date.
- b. Buildings and Grounds Marine. Maintain interior and exterior of building 130132 for cleanliness and maintenance. Ensure equipment is operational and accounted for on a daily basis. Upon discovery of maintenance needs, draft and submit required work orders for repairs and then track until work has been completed. Inspect all completed repairs and follow-up as necessary. Upon arrival of maintenance personnel, brief and monitor during their work and then enter data into work order tracking log.
- c. Manpower Emergency Reaction Cell (MERC) Team member.
 Upon activation of the MERC, actively participate in the accountability and evacuation cell for the installation's Command Center. Duties could involve administrative, labor intensive, provisional security or watch stander. Marine Locator will be involved in all MERC training periods as well as two annual state level exercises.
- 7. <u>Personal Contacts</u>. Contacts may include all branches of service for active, reserve, and retired military personnel, and their family members. Contact will include other government agencies, civilian personnel and agencies.
- 8. Hours of Billet. This billet requires a Marine to work a minimum of 40 hours per week, 8 hours a day, which does not include training periods.
 - a. Normal work hours are Monday through Friday 0715 1645.
- b. Upon request, work various hours on Saturday, Sundays and evenings, to open and close the building's classroom.
- 9. <u>Customer Base</u>. On a daily basis, this billet supports the following customer base.
 - a. Telephonic: Up to 150 telephonic inquiries per day.
 - b. Walk-in: Up to 200 inquiries per day.

- c. Classroom Interaction: 6 to 10 per day.
- d. Component Breakdown: (1) I MEF 80%
 - (2) MCB CamPen 3%
 - (3) Tenant 2%
 - (4) Retired 10%
 - (5) Other 5%
- 10. Validation. The Military Personnel Office currently only has two permanent personnel 0111 Admin Specialist Clerks on the T/O. The current structure and manning is not adequate enough to support the volume of inquiries related to FMF command personnel. Based on the volume of telephonic and walk-in customer inquiries, there is a need to supplement the staff with one Fleet Assistance Program Marine. This validation is based on the majority of inquiries for both walk-in and telephonic inquires are from FMF Marines and their immediate family members. The billet is in direct support of the FMF Commanders and their Marines.

Medical Screening Letter for Arms, Ammunition, and Explosives



UNITED STATES MARINE CORPS SECURITY & EMERGENCY SERVICES BATTALION MARINE CORPS BASE BOX 555051

CAMP PENDLETON, CALIFORNIA 92055-5051

8000 ORD

From: To:	Arms, Ammunition, and Explosiv Medical Officer	es Officer, Security Battalion
Subj:	MEDICAL SCREENING LETTER FOR A	A&E
Rank,	First Name MI Last Name	EDIPI/MOS
Ref:	(a) MCO 5530.14	
Arms, the qu	Ammunition, and Explosives (AA&	l's health record for assignment to E) duty. A positive response to any of lify the individual from assignment to of his/her duties.
	a. Does the Marine have a hist Yes No	ory of alcohol abuse?
	b. Has the Marine been the sub	ject of psychiatric evaluation?
	c. Has the Marine been treated Yes No	for suicidal tendencies?
	d. Has the Marine been treated Yes No	for depression?
	e. Has the Marine been treated Yes No	for stress?
	f. Has the Marine been treated Yes No	for drug abuse?
his/he	g. Is the Marine under any permoder mental capacity? Yes No	manent medication that might degrade
2. The	e above Marine's Medical Record	Book has been reviewed.
		Medical Officer Signature Date

NAVMC 11386 (REV. 06-09) (EF) FOUO - Privacy Sensitive when filled in.

PERSONNEL SCREENING FORM FOR ARMS, AMMUNITION, AND EXPLOSIVES (AA&E)

Screening (check one):]	INITIA	\L		1	ANNUAL
Ref: (a) MCO 5530.14A (b) MCO P4400.150								
Individual Being Screened								
Rank:	Full I	Vame :						
SSN:		MOS:			Billet	e e		
Date of screening			Signa	sture :				
Individual Conducting Scre	ening							
Rank:	Full h	lame :						
SSN:		MOS			Billet	:		
Date of screening :			Signa	ature :				
our got			1.450			l ==		
SUBJECT	haan		YES	NO	N/A	REMARKS	5 •	
Individual's medical record has been screened by a competent medical authority. There are no medical conditions that would prevent this individual from handling AA&E.								
Individual's Services Record / Officer Qualification Record / Personnel File has been screened. There is no derogatory information that would prohibit this individual from handing AA&E.						V		
Individual has no pending legal action and/or convictions by court-martial, civilian courts, or non-judicial punishment that would prohibit this individual from handling AA&E.							Ü	
Individual demonstrates the re maturity, judgment, and leader to handle AA&E.								
Has the individual had a Natio Check (NAC) or Entrance Nati Check (ENTNAC) completed a posted in the MMS system or personnel file?	ional A	gency the re	7					
Has the individual qualified wit security weapon within the las							******	*
Has the Individual completed i use of deadly force and signed certification, if required to be a performance of his/her duties?	t a dea med l	adly force						×
Based on the above information	n, I hav	re determin	ed Ihal	the su	bject Ir	ndividual (checl	k one	a).
does meet the personn	el scre	ening requ	iremen	ts to ha	ndle A	A&E in perform	папс	e of their regular duties
currently does not me be re-evaluated in		personnel :	creenl	ng requ	iremer	nts to handle A	W&E	in performance of their regular duties. Individual will
can not meet the personnel screening requirements to handle AA&E in performance of their regular duties. A summary of the findings for non-qualification are attached. If appropriate, the command will request that action be taken to re-train and/or reassign subject individual to an occupational field not requiring routine handling of AA&E.								
Retention: This Record will be rindividual is disqualified during	nainta the sc	ined for one reening or r	e year a	ufter ter ening p	mination	on of the individ	dual'	s assignment, or one year after final interview if the

FOR OFFICIAL USE ONLY.

Enclosure (7)

Adobe Designer 8.0

Pleet Assistance Program Screening Checklist DATE SCREENED (FILL IN OR CIRCLE ALL SCREENING AREAS)												
FAP LINE B	ILLET			==21	A.,							
Ш	BIC	REPLACEMENT FOR				EFFECTIVE DATE			VOLUNI	EER F	OR FAP	
NOMINEE ID	ENTIFICATION			4					0.000			364
RANK	RANK NAME (LAST, FIRST, MIDDLE)					EDIPI			MOS (S)	OS(S) EAS		
MCC	PARENT ORGAI		INITIAL FAP TOUR	FAP TOU	TOUR TERM FOR CAUSE							
NONTHER OIL	ALIFICATION		1 37/2 E	YES	110	77.7		YES		NO		
	D FOR REENLIS	STMENT	N/A	165	МО	RECOMMENDED FOR		ION		N/A	YES	NO
EVERY /DEEM	T MO COMPLEME	2 Dan Morra								ļ		
MOS	L TO COMPLETE		55			FAMILY PROBLEMS						
MOS	IN CONJUNCTI	ON W/EAS				FINANCIAL PROBL	EMS					
QUALIFIED	IN FAP BMOS					WILL FAP CAUSE	UNDUE HA	ARDSHI	P			
CRITICAL M	os					CIVILIAN DRIVER	S LICENS	E				
COMBAT ARM	S (CA) MOS					MILITARY OPERAT	ORS LICE	ENSE				
PAID CAEB	BONUS			γı		PREV MILOPRLIC	SUSP OR	UNDER	S			
PAID SRB B	ONUS					MILOPRLIC EXPIR	ES ON	DATE				
NJP IN LAST 3 MOS					MILOPRLIC LIMIT							
COURT-MARTIAL IN LAST 6 MOS						NUMBER OF CIV/M	IL TRAFF	FIC VI	OLS			
UNDER SUSPENDED SENTENCE NJP/CM					LAST RIFLE	DATE	E	DUC LV		GTS		
RECORD OF ASSAULT, MALTREATMENT, OR HAZING					QUAL							
DRUG INVOL	VEMENT	<u>.</u>				AVERAGE PRO/CON	S		PRO	о сои		
ALCOHOL IN	VOLVEMENT					1						
MEDICAL PRO	OBLEMS					RECOMMENDED PRO/CONS			PRO	PRO		
RECEIVING N	MED TREATMENT	OR ON]						
	CNTL OR MILAP)				REMARKS						
DEROGATORY	PG 11 ENTRIE	s				1						
PROMOTED S	INCE LAST DIS	CIPLINARY ACTION				1						
PRIVACY ACT 1. AUTHORITY: 5 USC SECTION 301. EXECUTIVE ORDER 9397 SSN 2. PRINCIPAL PURPOSE: INFORMATION IS OBTAINED TO STANDARDIZE THE SCREENING PROCEDURES TO MONITOR ENLISTED PERSONNEL AND COMPLETE ADMINISTRATIVE DETAIL ON PERSONNEL RECORDS. 3. ROUTINE USE: INFORMATION WIL BE UTILIZED TO DETERMINE THE ELIGIBILITY OF TENANT COMMAND PERSONNEL FOR ASSIGNMENT TO MARINE CORPS BASE, CAMP PENDLETON FMF PERSONNEL ASSISTANCE PROGRAM (FAP). 4. DISCLOSURE MANDATORY/VOLUNTARY: MANDATORY 5. CONSEQUENCES OF REFUSAL TO DISCLOSE: ADMINISTRATION OF YOUR PERSONNEL RECORDS WILL NOT BE PROVIDED WHICH WILL HAVE AN ADVERSE EFFECT UPON YOU POSSIBLE ASSIGNMENT TO FAP.												
SIGNATURE (-	DATE	3	
APPROVAL				-						,	YES	NO
SIGNATURE UNIT/ORGANIZATION LEVEL FAP COORDINATOR			PHC	NE	RECOMMENDED FOR ASSIGN			SNMENT				
		FAP COORDINATOR		PHO	NE	APPROVED FO	R ASSIGN	NMENT				$\vdash \vdash \vdash$
	MSC LEVEL FAP			-	NE	ACCEPTABLE			T			\vdash
S	IGNATURE MCB	FAP COORDINATOR		12	PHONE							

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FAP Screening Checklist (Rev 1-14)